

Village of Springville  
5 West Main Street  
Springville, N.Y. 14141-0017

January 6, 2025

7:00 P.M.

BY MOTION OF:

NOTES

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1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MINUTES FROM MEETINGS
  - Regular Session Minutes of December 16, 2024 **A.1**
  - Executive Session Minutes of December 16, 2024 **A.2**
4. PUBLIC HEARING
  - LL 2025-1, Changes to Chapter 20
  - Residency and Term for Clerk/Treasurer
5. TRUSTEE DISCUSSION
6. PUBLIC COMMENT
7. DEPARTMENT REPORTS
  - A. CLERK/TREASURER
  - B. SUPERINTENDENT **A.3**
  - C. POLICE
  - D. FIRE DEPARTMENT
  - E. CODE ENFORCEMENT OFFICER
  - F. CONTROL CENTER **A.4**
8. NEW BUSINESS
9. OLD BUSINESS
10. BILLS
11. CONSENT AGENDA
12. VILLAGE ATTORNEY REPORT
13. TRUSTEE NOTES & PROJECT REPORT
14. TREE COMMITTEE REPORT
15. PUBLIC COMMENT
16. EXECUTIVE SESSION
17. ADJOURN

**DRAFT**

ATTACHMENT NO. A1

VILLAGE OF SPRINGVILLE  
2024 MINUTES

AGENDA DATE 1/6/25

December 16, 2024

7:00 P.M.

The Regular Meeting of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time. Present were:

Mayor	Timothy Michaels
Trustees	Russel Belscher Jessica Schuster Mary Padasak
Superintendent of Public Works	Duane Boberg
Police Officer in Charge	Nick Budney
Village Attorney	Paul Weiss
Code Enforcement Officer	John Baker
Clerk/Treasurer	Jennifer Haberl
Deputy Clerk	Holly Murtiff
Emergency Manager	Todd Catalano
Springville Volunteer Fire Chief	Marc Gentner
Also Attending	Shane Miller, ECSO Max Borsuk, Springville Journal Eric Tuberdyke
Absent	Lindsay Buncy, Trustee

Mayor Michaels called the meeting to order at 7:00 PM.

1. Minutes Minutes of the Regular Meeting of December 2, 2024 were approved as written by Trustee Schuster, seconded by Trustee Padasak; carried, Trustee Schuster, Padasak and Belscher voting yes, none opposed, Mayor Timothy Michaels abstaining.

**NEW BUSINESS**

2. Vehicle Use Policy Motion made by Trustee Schuster, seconded by Trustee Mary Padasak; carried, Mayor Michaels Trustees Schuster, Padasak, and Belscher voting yes, none opposed, approving the Fire Chief Vehicle Use Policy. Mayor Michaels & Trustee Belscher commented on the importance of this resolution to attract and retain volunteer firefighters.

**TRUSTEE DISCUSSION**

There was no Trustee discussion this evening.

# ***DRAFT***

December 16, 2024

Page (2)

## **PUBLIC COMMENT**

There was no public comment this evening.

## **DEPARTMENT REPORTS CLERK/TREASURER**

There was no Clerk/Treasurer report this evening.

Clerk/Treasurer Haberl updated the Board that preliminary work was started by Drescher & Malecki to finalize FYE24.

## **SUPERINTENDENT REPORT**

Superintendent Boberg discussed:

- Snowplows are not allowed to leave snow in village streets when cleaning driveway.
- Tree Committee meeting is scheduled for January 6<sup>th</sup> at 6:30 pm.
- Working with Springville Griffith Institute on putting crosswalk at the Elementary School on Newman St. Trustee Schuster commented on the importance of having crosswalks with crossing guards for the school children.
- Trustee Schuster thanked the DPW team for the excellent snow removal during the last winter storm.
- DPW employee matter will be discussed during Executive Session.

## **POLICE DEPARTMENT**

Officer in Charge Budney reported on the following:

- The annual Shop with a Cop was held on 12/14/24; 18 Officers and 39 local children participated. Most of the funds are from the Walmart Foundation. Officer in Charge Budney thanked everyone for their donations and participation. This event has helped approximately 250 children over eight years. The children really enjoyed themselves and it was a wonderful event.

ECSO Deputy Shane Miller reported on the below:

- The many Holiday activities that were held in the Village and Village outskirts.

## **FIRE DEPARTMENT**

There was no Fire report this evening.

## **CODE ENFORCEMENT OFFICER**

CEO Baker updated the Mayor and Board on the following:

- Mill Street update

## **CONTROL CENTER**

The Control Center report was read this evening by Trustee Schuster outlining:

- Personnel
- Equipment
- Calls for Nov. 2024
- Chief's Council Meeting

# **DRAFT**

December 16, 2024  
Page (3)

3, LL 2024-2  
Public Hearing  
Rescheduled

## **OLD BUSINESS**

LL 2024-2, Changes to Chapter 20, Extend Length of Term and Change Residency for Clerk/Treasurer - Via Resolution for residency and Local Law for change in term. Need to have Public Hearing scheduled for January 6, 2025 which will make this LL 2025-1. Motion was made by Trustee Schuster, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Schuster, Padasak and Belscher voting yes, none opposed to setting this public hearing. Advertisement will be placed in the appropriate publication.

## **BILLS**

Bills, as examined by members of the Board of Trustees were approved for payment in accordance with Abstracts #168-181 of 2024/2025 total of \$257,297.44 for the General, Water/Sewer, Electric, Trust and Agency Funds by motion of Trustee Schuster, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Schuster, Padasak and Belscher voting yes, none opposed.

## **CONSENT AGENDA**

Motion was made by Trustee Schuster, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Schuster, Padasak and Belscher voting yes, none opposed to accepting the permits and applications below.

Minutes of the Planning Board meeting on July 23, 2024. **CA.1**

November financial reports available online.

PROJECT: 0000010769 - UTILITY CHANGES-ELECTRIC                   TYPE: ELECTRIC  
PROPERTY:     62 N CENTRAL AVE  
ISSUED DATE: 11/25/2024  
ISSUED TO: DANIEL D SMITH CONSTRUCTION  
2283 MIDDLE ROAD  
SILVER CREEK, NY 14136

PROJECT: 0000010770 - UTILITY CHANGES-ELECTRIC                   TYPE: ELECTRIC  
PROPERTY:     70 ELM ST  
ISSUED DATE: 11/26/2024  
ISSUED TO: WEBSTER, JEFFREY  
70 ELM ST  
SPRINGVILLE, NY 14141

PROJECT: 0000010771 - PLANNING BOARD REVIEW                   TYPE: PLANNING  
PROPERTY:     26 FRANKLIN ST   BOARD  
ISSUED DATE: 11/26/2024   REVIEW  
ISSUED TO: WOLNIEWICZ, MICHAEL  
200 N BUFFALO ST  
SPRINGVILLE, NY 14141

PROJECT: 0000010772 - UTILITY CHANGES-ELECTRIC                   TYPE: ELECTRIC  
PROPERTY:     310 E MAIN ST  
ISSUED DATE: 12/09/2024  
ISSUED TO: REIMER PLUMBING  
255 FIRE TOWER DRIVE  
TONAWANDA, NY 14150

# ***DRAFT***

December 16, 2024

Page (4)

PROJECT: 0000010773 - FIRE INSPECTION  
PROPERTY: 230 S CASCADE DR  
ISSUED DATE: 12/09/2024  
ISSUED TO: QUEEN CITY OBGYN  
230 S CASCADE DR  
SPRINGVILLE, NY 14141

TYPE: FIRE  
INSPECTION

## **VILLAGE ATTORNEY REPORT**

Village Attorney Paul Weiss had no report this evening in regular session. Items will be discussed during Executive Session

## **TRUSTEE NOTES & PROJECT REPORTS**

Trustee Padasak thanked the police for all their hard work and help with the many holiday events.

Trustee Schuster discussed the possibility of opening the Senior Center /Library which are both closed when schools are closed. She also attended the Comprehensive Plan public hearing and commented on the great public turn out.

Mayor Michaels took this time to wish everyone a safe and happy holidays.

## **TREE COMMITTEE**

No report but the next meeting is scheduled for 1/6/2025.

## **PUBLIC COMMENT**

No public comment this evening

## **EXECUTIVE SESSION**

Motion was made by Mayor Michaels, seconded by Trustee Schuster, carried, Mayor Michaels, Trustees Schuster, Belscher and Padasak voting yes, none opposed to adjourn to Executive Session at 7:47 pm to discuss Dygert Farm and Electric personnel matters.

### **4. Adjourn**

Upon return from Executive Session motion was made by Trustee Schuster, seconded by Trustee Padasak; carried, Mayor Michaels, Trustee Schuster, Padasak and Belscher voting yes, none opposed to adjourn the Regular Session at 8:17 pm.

Respectfully submitted,

Jennifer Haberl  
Clerk/Treasurer

**DRAFT**

VILLAGE OF SPRINGVILLE  
2024 MINUTES

ATTACHMENT NO. A 2  
AGENDA DATE 1/6/25

December 16, 2024

7:49 PM

An Executive Session of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time. Present were:

Mayor	Timothy Michaels
Trustees	Russel Belscher Jessica Schuster Mary Padasak
Village Attorney	Paul Weiss
DPW Superintendent	Duane Boberg
Code Enforcement Officer	John Baker (dismissed at 8:02pm)
Deputy Clerk	Holly Murtiff
Clerk/Treasurer	Jennifer Haberl
Absent	Lindsay Buncy, Trustee

1. Dygert Farm Matters All attending discussed Dygert Farm matters involving SEQRA completion and rezoning.
2. Electric Matters All attending discussed a personnel matter within the Electric Division.
3. Adjourn Motion was made by Mayor Michaels, seconded by Trustee Schuster; carried, Trustees Belscher and Padasak voting yes, none opposed to adjourn to Regular Meeting at 8:17 pm.

Respectfully submitted,

Jennifer Haberl  
Clerk/Treasurer

## Local Law 2025-1

**Whereas**, the Village of Springville has need for a permanent Clerk and Treasurer (combined for these purposes, as Clerk/Treasurer) to conduct daily business and oversight, both titles currently having two year appointments; and

**Whereas**, it is the desire of the Board of Trustees to increase the length of the term of such offices jointly; and

**Whereas**, the Board of Trustees has the authority to change such terms by resolution according to the New York State Council of Mayors;

**NOW, therefore be it resolved that;**

The Village of Springville extends the term in Article II of the Village code to four years for both the Clerk and the Treasurer title; and

The Village of Springville recognizes that the term will run concurrently with the mayoral term; and

Any interim appointment will serve in that capacity until the reorganizational meeting following a mayoral election unless otherwise deemed unfit to continue.

VILLAGE OF SPRINGVILLE  
DEPARTMENT OF PUBLIC WORKS  
*Duane Boberg*  
Superintendent of Public Works  
Superintendent Report for January, 6 2025

ATTACHMENT NO. A3

AGENDA DATE 1/6/25

\* Revised \*

Clarification on agreement: When Jennifer Haberl was hired, it was presented to her, that the term (being changed from a 2 year to a 4 year) was to run concurrent with the Mayors term. It should be confirmed that the first four-year term starts with the next Mayoral election in 2026.

Resolution: Jennifer Haberl's first four-year term as Clerk/Treasurer for the Village of Springville, is to begin with the next Mayoral election in 2026. Furthermore, barring misconduct or dereliction of duty, Jennifer Haberl, will receive reappointment in April of 2025.

Resolution: Declare Village of Springville Board of Trustees as the Lead Agency for the SEQR for the Comprehensive Plan.

Resolution: Declare a negative impact for the SEQR Comprehensive Plan.

Resolution: Set a public hearing for February 18, 2025 to adopt the Comprehensive Plan.



ATTACHMENT NO. A4  
AGENDA DATE 1/6/25



**SPRINGVILLE FIRE CONTROL REPORT**  
**DECEMBER 2024**

1. PERSONAL

A. CURRENTLY THERE IS 1- PERM. 8:00-16:00 ALTERNATING DAYS.

2. EQUIPMENT

A. ALL EQUIPMENT OPERATIONAL

B. NEW DISPATCH CONSOL HAS INSTALL DATES OF JANUARY 8,9,AND 10 STARTING AT 8AM EACH DAY VILLAGE I.T. WILL BE NEEDED.

3. MONTHLY CALL VOLUME REPORT

A. MONTHLY CALL VOLUME REPORT SUBMITTED

4. CHIEF'S COUNCIL MEETING

A. NEXT CHIEF'S COUNCIL MEETING IS JANUARY 21, 2025 AT SPRINGVILLE FIRE DEPT. AT 7PM.

B. NO COMPLAINTS FROM OCTOBER'S CHIEF'S COUNCIL MGT.

ALL VOLUME MONTH OF DECEMBER 2024

SPRINGVILLE-

48-EMS  
9-FIRES  
1-MVA  
1-ASST  
5-OTHER

TOTAL 64 CALLS

EAST CONCORD-

8- EMS  
5- FIRES  
0- MVA  
0-ASST  
7-OTHER

TOTAL 20 CALLS

MORTONS CORNERS-

4- EMS  
3- FIRES  
0- MVA  
0-ASST  
0- OTHER

TOTAL 7 CALLS

MERCY EMS-

108-EMS  
4-FIRES  
11-MVA  
1-ASST  
2-OTHER  
58-TRANSFERS  
6-DROPPED CALLS

TOTAL 190 CALLS

**TOTAL OF 281 CALLS UNDER SPRINGVILLE FIRE CONTROL**

**TOTAL OF 2719 CALLS FOR THE YEAR 2024**

RESPECTIVELY SUBMITTED,  
RICK JOHNSON SR. DISPATCHER

VILLAGE OF SPRINGVILLE  
January 6, 2025  
Page 1  
CONSENT AGENDA

Building applications received by the CEO Baker, Planning Board, Zoning Board of Appeal and Historic Preservation Commission as follows:

Minutes of the Planning Board meeting on November 26, 2024. **CA.1**

PROJECT: 0000010774 - UTILITY CHANGE-ELECT METER      TYPE: ELECTRIC  
PROPERTY:    123 N BUFFALO ST  
ISSUED DATE: 12/10/2024  
ISSUED TO: SPRINGVILLE ASSOCIATES  
13973 MILL ST  
SPRINGVILLE, NY 14141

PROJECT: 0000010775 - UTILITY CHANGE-ELECT METER      TYPE: ELECTRIC  
PROPERTY:    97 EATON ST  
ISSUED DATE: 12/10/2024  
ISSUED TO: LMSM PROPERTY LLC  
725 HERTEL AVE #1034  
BUFFALO, NY 14207

PROJECT: 0000010776 - WHOLE HOUSE REHAB                      TYPE: RESIDENTIAL ALTERATION  
PROPERTY:    97 EATON ST  
APPLIED DATE: 12/10/2024  
ISSUED TO: LMSM PROPERTY LLC  
725 HERTEL AVE  
BUFFALO, 14207

PROJECT: 0000010777 - UTILITY CHANGES-WATER              TYPE: PLUMBING  
PROPERTY:    34 BARNSTEAD DR  
ISSUED DATE: 12/11/2024  
ISSUED TO: SHMO  
8912 HEBDON RD  
WEST VALLEY, NY 14171

PROJECT: 0000010778 - UTILITY CHANGES-ELECT              TYPE: UTILITY CHANGES  
PROPERTY:    67 E MAIN ST  
ISSUED DATE: 12/12/2024  
ISSUED TO: LOWRY, JOSEPH  
29 MECHANIC STREET  
SPRINGVILLE, NY 14141

PROJECT: 0000010779 - UTILITY CHANGES-ELECTRIC          TYPE: ELECTRIC  
PROPERTY:    40 COLONIAL DR HM  
ISSUED DATE: 12/16/2024  
ISSUED TO: COMMUNITY PARTNERSHIP OF SPRIN  
8860 MAIN STREET  
SUITE 201A  
WILLIAMSVILLE, NY 14221

VILLAGE OF SPRINGVILLE  
January 6, 2025  
Page 2  
CONSENT AGENDA

PROJECT: 0000010780 - UTILITY CHANGES-ELECTRIC TYPE: ELECTRIC  
PROPERTY: 9195 CATTARAUGUS ST  
ISSUED DATE: 12/16/2024  
ISSUED TO: SAFFORD, JOHN  
13046 VAUGHN ST  
SPRINGVILLE, NY 14141

PROJECT: 0000010781 - UTILITY CHANGES-ELECTRIC TYPE: ELECTRIC  
PROPERTY: 118 ELK ST  
ISSUED DATE: 12/17/2024  
ISSUED TO: GRIGSBY, JUSTIN  
118 ELK ST  
SPRINGVILLE, NY 14141

PROJECT: 0000010782 - UTILITY CHANGES-ELECTRIC TYPE: ELECTRIC  
PROPERTY: 74 W MAIN ST  
ISSUED DATE: 12/23/2024  
ISSUED TO: SAFFORD, LAURA  
PO BOX 146  
SPRINGVILLE, NY 14141

PROJECT: 0000010783 - UTILITY CHANGES-SEWER TYPE: PLUMBING  
PROPERTY: 86 FRANKLIN ST  
ISSUED DATE: 12/26/2024  
ISSUED TO: ZUECHS ENVIRONMENTAL SRVC  
PO BOX 108  
FRANKLINVILLE, NY 14737

ATTACHMENT NO. CA 1  
AGENDA DATE 1/6/25

**VILLAGE OF SPRINGVILLE  
PLANNING BOARD MINUTES**

November 26, 2024

7:00 P.M.

A meeting of the Planning Board of the Village of Springville was held at the Village Municipal Building, 65 Franklin St. Springville, New York at the above date and time. Present were:

- |                          |                      |
|--------------------------|----------------------|
| Chairman:                | Bob Muhlbauer        |
| Members:                 | Barb Lipka           |
|                          | Tim Shriver (absent) |
|                          | Greg Keyser          |
|                          | Devin Kowalske       |
| Building Inspector/ CEO: | John Baker           |
| Clerk:                   | Julie Nunweiler      |
| Also Present:            | Russ Belscher        |

After the Pledge to Allegiance, Chairman Muhlbauer called the meeting to order at 7:01 pm.

*Tonight, on the agenda the Planning Board is addressing the following Public Hearing:*

***Application # 10756, for Special Exception approval, located at 178 East Hill Run, Springville, NY, SBL 336.18-2-15 R8.5 Brittny Rehrauer for Home Occupancy Office.***

Chairman Muhlbauer asked the applicant to come forward to explain what it is she is planning to do. Ms. Rehrauer explained she is adding a room on the back of the house to provide personal spa services as she is a licensed cosmetologist. She explained that she has a full-time job outside of her home as an occupational therapist and would like to make extra income to help make ends meet and would only provide services on Saturdays by appointment only.

Chairman Muhlbauer asked if she had any drawings and was told not yet but it will be a small room. Code enforcement officer John Baker said it would be considered a residential alteration and would have to meet setback requirements. Member Greg Keyser asked if the addition would occupy less than 30% of the gross floor area and would meet the characteristics of the existing house and was told it would. Parking will not be an issue as will never have more than one client at a time so will be able to park in the driveway. He also asked about advertising with a sign or selling any products and she said she would not be doing either.

Chairman Muhlbauer asked if there was any other questions and Member Devin Kowalske asked if she had a timeline and Ms. Rehrauer said she was hoping by Spring as she wanted to get the exception before starting construction. Member Barb Lipka applauded her for applying for it first and asked if she had a name for it and was told her LLC is Lavish Co.

Chairman Muhlbauer asked for a motion to approve the application #10756 for Special Exception approval with stipulations. Motion was made by Greg Keysor, seconded by Barb Lipka . All in favor none opposed.

The vote went as follows:

Bob Muhlbauer	aye, with stipulations
Greg Keyser	aye, with stipulations
Devin Kowalske	aye, with stipulations
Barb Lipka	aye, with stipulations
Tim Shriver	absent, no vote

Application # 10756 approved with the following stipulations:

Personal Service special exception with no signage and by appointment only.

All public notifications were completed prior to the hearing and this Public Hearing announcement was published in Springville Journal. Erie County has deemed this application a local issue and has no further input.


Next, Chairman Muhlbauer asked for a motion to approve minutes from July 23,2024 Planning Board meeting. Member Barb Lipka made the motion, seconded by Greg Keysor. All in favor none opposed.

Lastly, Chaiman Muhlbauer wanted to thank Ed Young for serving on the Planning Board and welcomed new Member Barb Lipka.

Page 3  
Planning Board Meeting  
November 26, 2024

With nothing else on the agenda this evening, Chairman Muhlbauer asked for a motion to adjourn meeting at 8:09 pm. Member Barb Lipka made the motion, seconded by member Greg Keysor.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Julie Nunweiler".

Julie Nunweiler