

Village of Springville
5 West Main Street
Springville, N.Y. 14141-0017

JANUARY 17, 2022

7:00 P.M.

BY MOTION OF:

NOTES

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MINUTES FROM MEETINGS
Regular Meeting Minutes of January 3, 2023 A.1
4. PUBLIC COMMENT
5. DEPARTMENT REPORTS
 - A. ADMINISTRATOR A.2
 - B. SUPERINTENDENT'S REPORT A.3
 - C. POLICE
 - D. FIRE DEPARTMENT
 - E. BUILDING INSPECTOR/CEO
 - F. CONTROL CENTER A.4
6. NEW BUSINESS
7. OLD BUSINESS
8. BILLS
9. PERMITS AND APPLICATIONS
10. VILLAGE ATTORNEY REPORT
11. TRUSTEE NOTES & PROJECT REPORT
12. TREE COMMITTEE REPORT
13. EXECUTIVE SESSION
14. ADJOURN

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VILLAGE OF SPRINGVILLE
2023 MINUTES

ATTACHMENT NO. A1

AGENDA DATE 1/17/23

January 3, 2023

7:00 P. M.

The Regular Meeting of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time.
Present were:

Mayor	Timothy Michaels
Trustees	Reed Braman Lindsay Buncy Mary Padasak Terry Skelton
Village Administrator	Liz Melock
Superintendent of Public Works	Duane Boberg
Officer in Charge	Nicholas Budney
Building Inspector/ Code Enforcement Officer	Michael Kaleta
Village Attorney	Paul Weiss
Deputy Clerk	Holly Murtiff
Also Attending	Max Borsuk, Springville Journal
Absent	Marc Gentner, Fire Chief

Mayor Michaels called the meeting to order at 7:00 PM.

1. Minutes

Minutes of the Regular Meeting of December 19, 2022, were approved as written by motion of Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed.

Minutes of the Executive Session of December 19, 2022, were approved as written by motion of Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed.

PUBLIC HEARING

2. LL 1 of
2023

Mayor Michaels opened the duly advertised public hearing for LL 1 of 2023. Administrator Melock explained the need to pass the tax cap override. There being no questions motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed to close the public hearing.

PUBLIC COMMENT

There was no public comment this evening.

DRAFT

January 3, 2023

Page (2)

DEPARTMENT REPORTS

ADMINISTRATOR REPORT

3. LL 1 of
2023

Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed to naming the Village of Springville as the Lead Agency for LL 1 of 2023 – Tax Cap Override.

Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed to approve the SEQR and Negative Declaration for LL 1 of 2023 – Tax Cap Override.

Motion was made by Trustee Skelton, seconded by Mayor Michaels; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy, Padasak and Skelton voting yes, none opposed to adopting LL 1 of 2023 – Tax Cap Override as shown below.

Local Law No. 1 of the year 2023
Village of Springville, County of Erie

A local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Springville to adopt a budget for the fiscal year commencing June 1, 2023 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Springville, County of Erie, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2023 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or

DRAFT

January 3, 2023

Page (3)

circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date

This local law shall take effect immediately upon filing with the Secretary of State.

4. 22/23 Budget Modifications Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Krebs, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to modifying the 22-23 budget – Police BVP Vest reimbursement for \$266.48. Increase revenue line 3989 Other Home & Community by \$266.48 and increase Police Contractual Expense 3120.0400 by \$266.48.
5. PO – 17 Clerk to Justice Motion was made by Trustee Braman, seconded by Trustee Buncy; carried, Mayor Michaels, Trustees Braman, Buncy, Padasak and Skelton voting yes, none opposed to tabling the PO – 17 for the Clerk to Village Justice full time.
6. Grantmasters Agreement Motion was made by Trustee Braman, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Braman, Padasak, Buncy and Skelton voting yes, none opposed to authorizing Mayor Michaels to sign an agreement with Grantmasters, Inc. in the amount of \$500 for writing the 2022 Assistance to Firefighters Grant Program grant for a breathing air compressor. The estimated cost of the breathing air compressor is around \$73,000 and any electrical work is not included in this price.

Administrator Melock updated the Board on the following;

- Financial reports have been submitted to the Board for December 2022.
- Budget packets have been given to Department heads and budget meetings will be 2/15 & 2/22.
- The Tree Committee meeting will be held on 1/17/23 at 6:00 pm at 65 Franklin St., 2nd floor.
- Working on revisions to the village code in regards to electric scooters. A public hearing will be held in February.

SUPERINTENDENT REPORT

There was no Superintendent's report this evening but Superintendent Boberg did want to take this opportunity to thank all the divisions for their hard work during the recent snow storm.

POLICE DEPARTMENT

Officer in Charge Budney reported on the following;

- SPD December 2022 report
- ECSO December 2022 report
-

FIRE DEPARTMENT

The fire department report was read by Administrator Melock outlining the following;

- Calls
- Training
- Activities

DRAFT

January 3, 2023
Page (4)

BUILDING INSPECTOR/CODE ENFORCEMENT

BI/CEO Mike Kaleta had nothing to report this evening but did update the Board on the recent house fire on Maple Street.

CONTROL CENTER

There was no Control Center report this evening.

OLD BUSINESS

There was no Old Business this evening.

NEW BUSINESS

There was no New Business this evening.

BILLS

Bills, as examined by members of the Board of Trustees were approved for payment in accordance with Abstracts #194 through #204, total of \$434,222.72 for the General, Water/Sewer, Electric, Trust and Agency Funds by motion of Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed.

PERMITS AND APPLICATIONS

There were no Permits and Applications this evening.

VILLAGE ATTORNEY NOTES

At this time Village Attorney Paul Weiss updated the Board on the work being done on the bike and scooter law.

TRUSTEE NOTES

Trustee Braman commented on the great job the divisions did during the recent snow storm.

Trustee Padasak had no report this evening.

Trustee Buncy had nothing to report.

Trustee Skelton also commended the divisions on their work during the storm.

Mayor Michaels also thanked the division on their hard work during the storm.

7. Adjourn

Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to adjourn the Regular Session at 7:26 pm.

Respectfully submitted,

Holly Murtiff
Deputy Clerk

Administrator's Report

Jan 17, 2023

Resolutions:

1. Modify 22-23 Budget. See attached sheets.
2. Approve purchase of 1350 96-gal trash totes from Cascade Engineering in the amount of \$86,631.50 per the Sourcewell Contract 041521-CEI. Price includes delivery which will be at the end of May and first couple days of June to coincide with new waste contract starting June 1, 2023 which will have the waste picked up in carts and no longer utilizing the sticker program. Cost of the trash totes will be placed on the property owner's village tax bill. Cost of the 96-gal totes will be \$64 each.
3. Approve/Table PO-17 For Clerk to the Village Justice. See attached sheets.

Discussion Items:

1. Budget packets have been given to Dept heads and budget meetings will be Feb 15th & 22nd.
2. Refuse, Solid Waste, Recycling and Bulk Item Bid was emailed out to the haulers and is being opened on Feb 9, 2023 with a start date of June 1, 2023.
3. Village web site has undergone some updates by our vendor. Department heads will be going through their portion of the web page to see what needs updating.

Budget Transfers 22-23

Board mtg 1/17/2023

Amount		From Account	To Account
General Fund			
\$	14.00	5142-0410	5142-0440
\$	965.00	8560-0410	8560-0440
\$	81.00	1990-0400	9085-0800
\$	1,060.00	Total GF	

Water Fund			
	3,071.00	8330-0411	8330-0441
	199.00	8340-0461	8340-0441
	3,270.00	Total WF	

BUDGET ADJUSTMENT REGISTER

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000279							
001 5-5142-0410-001	1/17/2023	PER BOARD RES JAN 1	14.00-	115,000.00	160.00-	114,826.00	107,226.83
SNOW REMOVAL SUPPLIES & MAT							
001 5-5142-0440-001	1/17/2023	PER BOARD RES JAN 1	14.00	500.00	0.00	514.00	0.24
SNOW REMOVAL CONT. SERVICES							
001 5-8560-0410-001	1/17/2023	PER BOARD RES JAN 1	965.00-	3,000.00	0.00	2,035.00	281.99
SHADE TREES SUPPLIES & MAT.							
001 5-8560-0440-001	1/17/2023	PER BOARD RES JAN 1	965.00	14,000.00	0.00	14,965.00	0.09
SHADE TREES CONTRACTED SERVICE							
001 5-1990-0400-001	1/17/2023	PER BOARD RES JAN 1	81.00-	25,000.00	2,950.00-	21,969.00	21,969.00
CONTINGENT ACCOUNT							
001 5-9085-0800-001	1/17/2023	PER BOARD RES JAN 1	81.00	4,000.00	0.00	4,081.00	0.45
SUP FIREFIGHTERS BENEFIT							
002 5-8330-0411-001	1/17/2023	PER BOARD RES JAN 1	3,071.00-	20,000.00	0.00	16,929.00	4,331.33
SUPPLIES & MATERIAL, COMMODITY							
002 5-8330-0441-001	1/17/2023	PER BOARD RES JAN 1	3,071.00	20,000.00	0.00	23,071.00	300.72
CONTRACTED SERVICES-COMMODITY							
002 5-8340-0461-001	1/17/2023	PER BOARD RES JAN 1	199.00-	8,000.00	0.00	7,801.00	7,118.79
MISCELLANEOUS-COMMODITY							
002 5-8340-0441-001	1/17/2023	PER BOARD RES JAN 1	199.00	9,000.00	13,018.00	22,217.00	145.90
CONTRACTED SERVICES-COMMODITY							
TOTAL IN PACKET--							0.00

*** NO WARRANTIES ***
 *** NO ERRORS ***
 *** END OF REPORT ***

NEW POSITION DUTIES STATEMENT

To:
PERSONNEL OFFICER County of Erie
 Edward A. Rath County Office Bldg
 95 Franklin St
 Buffalo, NY 14202

Date___
 From: ___Village of
 Springville_____

County Dept Town
 Special Dist. Village

Pursuant to the provisions of Section 22, of the Civil Service Law, I am submitted statement of duties of proposed new position. (NOTE: Department head or other authority requesting the creation of a new position, shall prepare a description for each new position to be created except that one description may cover two or more identical positions in the same unit. Send three typed copies to the Personnel Officer.)

1. **DESCRIPTION OF DUTIES:** Describe the work in sufficient detail to give a clear word picture of the job. Use a separate paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided

Percent of Total Time/Frequency	ACTIVITIES
45%	Docket Management, including correspondence and telephone communications to and from parties and attorneys; running RAP sheets for criminal matters and file management and organization; completing forms.
25%	Collecting fines and reconciling daily receipts; managing vehicle and traffic matters.
20%	Case Disposition reporting
5%	Preparing monthly reports (fiscal record keeping and reporting) to Office of State Comptroller Justice Fund.
5%	Continuing education mandates and reviewing email regarding changes to protocol, etc.

(Attach additional sheets if more space is needed.)

2. Names and Titles of Persons Supervising this position (General, Direct, Administrative, etc.)

NAME	TITLE	TYPE OF SUPERVISION
Kelly O'Neal Adams	Village Justice	General/Direct

3. Names and Titles of Persons Supervised by this position

NAME	TITLE	TYPE OF SUPERVISION
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4. Names and Titles of Persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.

NAME	TITLE	LOCATION OF POSITION
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NONE

5. What minimum qualification do you think should be required for this position? (High school, College Degrees, etc. plus years of experience.)

High School/some college
Type of License or certificate required: NA

6. As Department Head (or other Authority) I certify the above statements are accurate and complete.

Date: 12/27/2022 Title: Mayor Village Judge Signature: Kelly O'Neal Adams

CERTIFICATE OF PERSONNEL OFFICER

7. In accordance with the provisions of Civil Service Law, Section 22, the ERIE COUNTY PERSONNEL OFFICER certifies that the appropriate service title for the position described is: Clerk to the Village Justice Full time

Date: Signature:

ACTION BY LEGISLATIVE BODY OR OTHER APPROVING AUTHORITY

8. Creation of described position:

Approved

Disapproved

Date: Signature:

RETURN ONE COMPLETE COPY TO PERSONNEL OFFICER- After completing section 8 when position(s) are approved.

VILLAGE OF SPRINGVILLE
DEPARTMENT OF PUBLIC WORKS
Duane Boberg
Superintendent of Public Works
Superintendent Report for January 17, 2023

ATTACHMENT NO.

A 3

AGENDA DATE

1/17/23

Resolution: Send out Bid for North St and Vaughn St Feeder/ Circuit Breaker replacements.

Resolution: Send out Bid for retrofit Vacuum Breakers for the N. Central and Nason Blvd. substations.

Resolution: Award, Barton & Loguidice Eng. of Buffalo, the contract for design, bidding and inspection of the secondary digester cover. They had the lowest bid of \$45,000.

ATTACHMENT NO.

A4

AGENDA DATE

1/17/23



SPRINGVILLE FIRE CONTROL REPORT
DECEMBER 2022

1. PERSONNEL

A. CURRENTLY THERE ARE NO POSITIONS OPEN.

2. EQUIPMENT

A. ALL EQUIPMENT OPERATIONAL

3. MONTHLY CALL VOLUME REPORT

A. MONTHLY CALL VOLUME REPORT SUBMITTED

4. CHIEF'S COUNCIL MEETING

A. NEXT CHIEF'S COUNCIL MEETING IS JANUARY 17, 2023 AT
SPRINGVILLE FIRE DEPT.

ALL VOLUME MONTH OF DECEMBER 2022

SPRINGVILLE-

48-EMS
11-FIRES
3-MVA
1-ASST
11-OTHER

TOTAL 74 CALLS

EAST CONCORD-

11- EMS
6- FIRES
4- MVA
0-ASST
3-OTHER

TOTAL 24 CALLS

MORTONS CORNERS-

5- EMS
3- FIRES
0- MVA
0-ASST
0- OTHER

TOTAL 8 CALLS

MERCY EMS-

118-EMS
4-FIRES
8-MVA
1-ASST
1-OTHER
54-TRANSFERS
25-DROPPED CALLS

TOTAL 211 CALLS

TOTAL OF 317 CALLS UNDER SPRINGVILLE FIRE CONTROL

TOTAL NUMBER OF 2905 CALLS FOR 2022

RESPECTIVELY SUBMITTED,
RICK JOHNSON SR. DISPATCHER

VILLAGE OF
SPRINGVILLE
January 17, 2023

Page 1

PERMITS AND APPLICATIONS

Building applications received by the Building Inspector/CEO Kaleta, Planning Board, Zoning Board of Appeal and Historic Preservation Commission as follows:

PROJECT: 0000010103 - FENCES

TYPE: FENCES

PROPERTY: 50 WHITE ST

ISSUED DATE: 1/03/2023

ISSUED TO: BOBSEINE, WAYNE

50 WHITE ST.

SPRINGVILLE, NY 14141

PROJECT: 0000010104 - UTILITY CHANGES-ELECTRIC

TYPE: ELECTRIC

PROPERTY: 152 MILL ST

ISSUED DATE: 1/05/2023

ISSUED TO: BERES ELECTRICAL

10975 TREVETT RD

SPRINGVILLE, NY 14141

PROJECT: 0000010105 - NONRES NONSTRUCTURAL

TYPE: NONRES

PROPERTY: 34 BARNSTEAD DR 5

NONSTRUCTURAL

ISSUED DATE: 1/05/2023

ISSUED TO: SIEPEL, TIMOTHY

8912 HEBDON ROAD

WEST VALLEY, NY 14171

PROJECT: 0000010106 - FIRE INSPECTION

TYPE: FIRE INSPECTION

PROPERTY: 60 S CASCADE DR

ISSUED DATE: 1/06/2023

ISSUED TO: STEVE SMOKE SHOP

60 S CASCADE DR

SPRINGVILLE, NY 14141

PROJECT: 0000010107 - SIGNS

TYPE: SIGNS

PROPERTY: 60 S CASCADE DR

ISSUED DATE: 1/06/2023

ISSUED TO: STEVE'S SMOKE SHOP

72 S CASCADE DR

SPRINGVILLE, NY 14141

PROJECT: 0000010108 - FIRE INSPECTION

TYPE: FIRE INSPECTION

PROPERTY: 344 W MAIN ST

ISSUED DATE: 1/06/2023

ISSUED TO: MAIN STREET MOTORS OF BUFFALO

344 W MAIN ST

SPRINGVILLE, NY 14141

PROJECT: 0000010109 - NONRES NONSTRUCTURAL

TYPE: NONRES

PROPERTY: 75 WAVERLY ST

NONSTRUCTURAL

ISSUED DATE: 1/09/2023

ISSUED TO: PETROLEUM SERVICES INC.

650 LAKE AVE

HILTON, NY 14468