

VILLAGE OF SPRINGVILLE
2023 MINUTES

REORGANIZATIONAL MEETING

April 3, 2023

7:00 P. M.

The Regular Meeting of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time. Present were:

Mayor	Timothy Michaels
Trustees	Reed Braman Lindsay Buncy Mary Padasak Terry Skelton
Village Administrator	Liz Melock
Police Officer in Charge	Nicholas Budney
Building Inspector/ Code Enforcement Officer	Michael Kaleta
Village Attorney	Paul Weiss
Deputy Clerk	Holly Murtiff
Also Attending Jeffrey Souder, Assemblymen DiPietro's Office	Max Borsuk, Springville Journal Justice Edward J. Young Andy Avery
Absent Duane Boberg, DPW Superintendent	Marc Gentner, Fire Chief

Mayor Michaels called the meeting to order at 7:00 PM.

1. Minutes Minutes of the Regular Meeting of March 20, 2023, were as written, by motion of Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Padasak and Buncy voting yes, none opposed.

2. Annual
Organization

MAYORS APPOINTMENTS 2023-2024

Motion was made by Trustee Skelton, seconded by Trustee Buncy, carried; Mayor Michaels, Trustees Skelton, Buncy, Padasak and Braman voting yes, none opposed confirming the appointment by Mayor Michaels of the following duties for one year appointments effective for the term April 3, 2023 to April 1, 2024;

Deputy Mayor	Terry Skelton
Natural Disaster Coordinator	Todd Catalano
Village Attorney	Paul Weiss
Associate Justice	Jeffrey Markello
Village Prosecutor	Paul Weiss
Deputy Village Prosecutor	Yvonne Tripi
Village Historian	Jolene Hawkins

Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed confirming the appointment by Mayor Michaels of the following Liaison Duties for one year appointments effective for the term April 3, 2023 to April 1, 2024;

Employee Matters	Reed Braman
Fire Department	Timothy Michaels
NEST	Lindsay Buncy
Youth Incorporated	Terry Skelton
Safety Committee	Lindsay Buncy
Southtowns Planning and Dev. Group	Mary Padasak
Southtowns Scenic Byway	Lindsay Buncy
Health Insurance Committee	Timothy Michaels
Erie County Water Quality Committee	Mary Padasak
Erie County Sheriff's Department	Timothy Michaels
Zoning Board	Terry Skelton
Planning Boards	Terry Skelton
Historic Preservation Commission	Reed Braman
Friends of Erie/Catt Rail Trail	Mary Padasak

Motion of Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Buncy and Braman and voting yes, none opposed, naming the ***Springville Journal*** as the official newspaper of the Village of Springville.

Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Padasak and Buncy voting yes, none opposed, confirming the appointment by Mayor Michaels of Holly Murtiff as Deputy Clerk for the Village of Springville, for the term April 3, 2023 to April 1, 2024.

Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed, confirming the appointment by Mayor Michaels of Maura West as Deputy Treasurer for the Village of Springville for the term April 3, 2023 to April 1, 2024.

Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Padasak and Buncy voting yes, none opposed, authorizing membership in and attendance at the following meetings, and payment of actual and necessary expenses thereof for the following:

- Annual Conference of Mayors (NYCOM)
- Annual Municipal Electric Utilities Associates (MEUA) of New York State
- Annual New York Municipal Power Agency (NYMPA)

Scheduled Meetings of:

- American Public Power Association
- American Public Works Association
- American Water Works Association
- Association of Erie County Governments
- Association of Erie County Highway Superintendents
- Erie County Village Officials Association
- Erie County Village Superintendents
- Erie County Water Quality Committee
- Erie/Cattaraugus Rails to Trails
- Friends of Erie/Cattaraugus Rail Trail

Governmental Finance Officers Association of New York State
IEEP (Independent Energy Efficiency Program)
LEWPA (Lake Erie Watershed Protection Alliance)
Municipal Administrative Officers Association of Erie County
Municipal Finance Officers Association
National Trust Main Street
NY Rural Water
NYS City/County Management Association
New York State Association of City and Village Clerks
Niagara Frontier Building Officials Association
Northeast-Southtowns Solid Waste Management Board (NEST)
Organization of Public Employer Negotiators (OPEN)
Southern Tier Trail
Preservation League of NYS
Southtowns Planning and Development Group
Southern Tier West Local Government Annual Conference
Southtowns Rural Preservation Co., Inc. (NYS Rural Preservation Program)
Springville Area Chamber of Commerce
Western New York Southtowns Scenic Byway Committee

Other reasonable meetings of the Water Works Association, MEUA, NYMPA or Mayor's Conference.

Motion was made by Trustee Braman, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Braman, Padasak, Buncy and Skelton voting yes, none opposed, adopting the **VILLAGE BOARD OF TRUSTEES MEETING SCHEDULE** for the June **SCHEDULE** for the remainder of the year through May 31, 2024, fiscal year, as follows:

June 5, 2023	June 20, 2023 *(Tuesday, Juneteenth Day)
July 17, 2023	August 14, 2023
September 11, 2023	October 2, 2023
October 16, 2023	November 6, 2023
November 20, 2023	December 4, 2023
December 18, 2023	January 2, 2024
January 16, 2024 * *(Tuesday, MLK holiday)	February 5, 2024
February 20, 2024 *(Tuesday, President's Day holiday)	March 4, 2024
March 18, 2024	April 1, 2024
April 15, 2024	May 6, 2024
May 20, 2024	

In addition to the above regularly scheduled meetings, Special Meetings will be scheduled as needed, along with Joint Village Board/Town Council Meetings, Budget Work Meetings, Union Negotiations and Committee Assignment Meetings.

Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed, scheduling Village Board Meetings for the June 1, 2023 to May 31, 2024 fiscal year at 7:00 PM. at 65 Franklin Street, Springville, New York.

Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed, confirming the appointment by the Board of Trustees of Robert Laskowski to the Zoning Board of Appeals as a member for five (5) year term (2028).

Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed, confirming the appointment by the Board of Trustees of John Baronich to the Historic Preservation Commission as Vice Chairman for a one (1) year term (2024).

Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Padasak and Buncy voting yes, none opposed, confirming the appointment by the Board of Trustees of Don Orton to the Historic Preservation Commission as a member for a four (4) year term (2027).

Motion was made by Trustee Padasak, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Padasak, Braman, Buncy and Skelton voting yes, none opposed, confirming the appointment by the Board of Trustees of Bill Skura to the Historic Preservation Commission as Chairman for a one (1) year term (2024).

Resolution was adopted by motion of Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Padasak and Buncy voting yes, none opposed, to use Town of Concord Tax Assessment Roll so far as practicable for Village of Springville tax purposes.

Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Padasak and Buncy voting yes, none opposed confirming the appointment of Mayor Michaels as Affirmative Action Officer for the Village of Springville.

Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Padasak and Buncy voting yes, none opposed confirming the appointment of Mayor Michaels as ADA Compliance Officer for the Village of Springville.

Motion was made by Trustee Padasak, seconded by Trustee Buncy; carried, Mayor Michaels, Trustees Padasak, Buncy, Braman and Skelton voting, yes, none opposed appointing Mayor Timothy Michaels and Trustee Terry Skelton, as the discrimination/harassment committee for the Village of Springville.

Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to reimbursing mileage at 57.5 cents a mile.

Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to the continued use of the Village of Springville Investment Policy.

Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed to the following appointments to the Village of Springville Tree Committee.

Mayor Timothy Michaels
Devin Kowalske (Planning Board Member)
Administrator Liz Melock
Superintendent Duane Boberg
BI/CEO Mike Kaleta

PUBLIC COMMENT

There was no public comment this evening.

DEPARTMENT REPORTS ADMINISTRATOR REPORT

3. LL 2023-4 Changes to Procurement Policy
Motion was made by Trustee Skelton, seconded by Mayor Michaels; carried, Mayor Michaels, Trustees Skelton, Braman, Padasak and Buncy voting yes, authorizing Administrator Melock to advertise for a public hearing on April 17, 2023 at 7:01 pm regarding Local Law 4 of 2023 – Changes to the Procurement Policy adding Best Value. **040323 A.1**
4. Franklin St. Waterline Project Bid Ad
Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, non opposed to Authorize Administrator to Advertise for Franklin St. waterline project bid. Project is partially funded by CDBG grant \$148K and remainder from Water Fund Balance. Barton & Loguidice are preparing the bid package.
5. PT Clerk to Justice
Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to appoint Courtney Arbeiter to Clerk to the Village Justice PT effective April 5, 2023 at a salary of \$18 per hour for 19.5 hours per week.
6. 22/23 Budget Modifications
Motion was made by Trustee Braman, seconded by Trustee Skelton; carried, Mayor Michaels, Trustees Braman, Skelton, Buncy and Padasak voting yes, none opposed to modify the 2022-2023 Budget. Insurance check for the damage to fire vehicle in the amount of \$3438.36 was received. Increase Insurance Recovery account 2680 by \$3438.36 and increase Fire Dept Contractual account 3410.440 by \$3438.36.
7. New Fire Member
Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed to approve Jeff Hines as a fire dept. member in the Springville Volunteer Fire Dept. effective immediately.

Administrator Melock updated the Board on the following;

1. Alex Pefley moved to the Electric Division from Streets effective April 3rd.

2. Any unpaid water and sewer balances after April 20th will be relieved onto the Village taxes for the June 1, 2023 bill. Payments must be in the village office by 4pm on April 20th. Any payments after that will be applied to the May water/sewer invoices.
3. Free Summer Concerts start June 29th and a flyer is on the Village Web page and Facebook and was sent out in the utility bills.
4. 96-gal garbage Tote delivery is scheduled for May 30-June 2, 2023. Property owner on record will be charged \$64 per tote on the Village Tax bill. Garbage totes will be set up for delivery to same properties that have recycling totes now except tax exemption properties. List is on the village web site. Flyer was sent out in April invoices.

SUPERINTENDENT REPORT

There was no Superintendent report this evening.

POLICE DEPARTMENT

Officer in Charge Budney updated the Board on the following;

- SPD March 2023 report
- ECSO March 2023 report
- The SPD was awarded \$3,250 from the Walmart Foundation to be used toward this year's 6th annual Shop with a Cop event to be held in early December. We would like to thank both the Walmart Foundation and Springville Walmart Store Manager Sarah Burdick for their help with this program and for the funding.

FIRE DEPARTMENT

Administrator Melock read the Fire report outlining the following;

- Calls
- Training
- Activity

BUILDING INSPECTOR/CODE ENFORCEMENT

BI/CEO Kaleta had no report this evening.

CONTROL CENTER

The Control Center report for March 2023 was read by Trustee Braman;

- Personnel
- Equipment
- Calls

8. Dispatcher
New Hire Motion was made by Trustee Skelton, seconded by Mayor Michaels; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to appoint Dillon Fulsom to the position of Public Safety Dispatcher PT effective April 4, 2023 at a starting salary of \$15.00 per hour with a rate change June 1, 2023 to \$16.50 per hour.

NEW BUSINESS

9. Attorney
Labor Rate Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to approve the labor rate from \$200 to \$250 for attorney Paul Weiss for labor matters.

OLD BUSINESS

10. Swearing in of Newly Appointed Justice At this time Mayor Timothy Michaels swore in Edward J. Young to his position of Village Justice.

BILLS

Bills, as examined by members of the Board of Trustees were approved for payment in accordance with Abstracts #288 through #302, total of \$368,525.60 for the General, Water/Sewer, Electric, Trust and Agency Funds by motion of Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman and Padasak voting yes, Trustee Buncy abstaining, none opposed.

PERMITS AND APPLICATIONS

Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Buncy and Braman voting yes, none opposed to accepting the permits and applications attached.

PROJECT: 0000010140 - ROOFING TYPE: ROOF
PROPERTY: 132 MILL ST
ISSUED DATE: 3/17/2023
ISSUED TO: DALEX ROOFING
1974 EGGERT ROAD
AMHERST, NY 14226

PROJECT: 0000010141 - PLANNING BOARD REVIEW TYPE: PLANNING BOARD REVIEW
PROPERTY: 227 W MAIN ST
ISSUED DATE: 3/17/2023
ISSUED TO: RETZLAFF, MATTHEW
227 W MAIN ST
SPRINGVILLE, NY 14141

PROJECT: 0000010142 - WOODSTOVES, FIREPLACES TYPE: WOODSTOVES, FIREPLACES
PROPERTY: 24 PINWOOD DR
ISSUED DATE: 3/21/2023
ISSUED TO: WHALEN, TIMOTHY
24 PINWOOD DR
SPRINGVILLE, NY 14141

PROJECT: 0000010143 - LICENSES TYPE: LICENSES
PROPERTY: 184 S CASCADE DR
ISSUED DATE: 3/23/2023
ISSUED TO: PHANTOM FIREWORKS STORE
2445 BELMONT AVE
YOUNGSTOWN, OH 44505

PROJECT: 0000010144 - ROOFING TYPE: ROOF
PROPERTY: 14 HILLTOP DR
ISSUED DATE: 3/27/2023
ISSUED TO: VACINEK HEATING AND ROOFING
8038 BOSTON STATE ROAD
HAMBURG, NY 14075

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PROJECT: 0000010145 - FENCES TYPE: FENCES
PROPERTY: 63 PROSPECT AVE
ISSUED DATE: 3/27/2023
ISSUED TO: SKINNER, RALPH
63 PROSPECT AVE
SPRINGVILLE, NY 14141

PROJECT: 0000010146 - UTILITY CHANGES-ELECTRIC TYPE:
ELECTRIC
PROPERTY: 30 PEARL ST
ISSUED DATE: 3/27/2023
ISSUED TO: SKURA, WILLIAM
407 E MAIN ST
SPRINGVILLE, NY 14141

PROJECT: 0000010147 - UTILITY CHANGES-ELECTRIC TYPE:
ELECTRIC
PROPERTY: 407 E MAIN ST
ISSUED DATE: 3/27/2023
ISSUED TO: SKURA, WILLIAM
52 E MAIN ST
SPRINGVILLE, NY 14141

VILLAGE ATTORNEY NOTES

There was no Attorney's report this evening

TRUSTEE NOTES

Trustee Braman let everyone know that he was part of the interview with Dillon Fulsom and is glad he has been approved for hiring to the Control Center.

Trustee Padasak had no report this evening.

Trustee Buncy informed everyone that she attended a recent Tree City USA event and it was a good event.

Trustee Skelton had no report this evening.

Mayor Michaels updated everyone on a recent viewing of fire vehicles that will be for sale at several local municipalities.

TREE COMMITTEE REPORT

There was no Tree Committee report this evening.

11. Adjourn

Motion was made by Trustee Braman, seconded by Trustee Skelton; carried, Mayor Michaels, Trustees Braman, Skelton, Padasak and Buncy voting yes, none opposed to adjourn the Regular Session at 7:24 pm.

Respectfully submitted,

Holly Murtiff
Deputy Clerk