

VILLAGE OF SPRINGVILLE
2021 MINUTES

March 1, 2021

7:00 P. M.

The Regular Meeting of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time. Present were:

Mayor	William Krebs
Trustees	Reed Braman Kim Pazzuti Terry Skelton Nils Wikman
Village Administrator	Liz C. Melock
Village Attorney (via Zoom connection)	Paul Weiss
Superintendent of Public Works	Duane Boberg
Building Inspector/ Code Enforcement Officer	Mike Kaleta
Police Officer in Charge	Nicholas Budney
Deputy Clerk	Holly Murtiff
Also Attending	Seth Wochensky (out at 7:16)
Absent	Marc Gentner, Fire Chief

Mayor Krebs called the meeting to order at 7:00 PM.

1. Minutes Minutes of the Regular Meeting of February 16, 2021 were approved as written by Trustee Pazzuti, seconded by Trustee Skelton; carried, Mayor Krebs, Trustees Pazzuti, Skelton, Braman and Wikman voting yes, none opposed.

PUBLIC HEARING

2. LL 3-2021 Mayor Krebs opened the duly advertised public hearing to introduce and discuss the proposed
Chapter 200 LL 3-2021 Amendments to Zoning Chapter 200 Sections 148-151 – Historic Preservation
HPC Board. At this time Mayor Krebs asked if anyone present would like to address the Board
Changes this proposed law. Seth Wochensky addressed the Mayor and Board with some questions and
concerns he had regarding this proposal. After discussion it was decided that “NYS (for New
York State)” would be added to the last sentence just before “Building Code compliance...” to add
clarification. After further discussion, motion was made by Trustee Skelton, seconded by Trustee
Wikman; carried, Mayor Krebs, Trustees Skelton, Wikman, Pazzuti and Braman voting yes, none
opposed to closing the Public Hearing.

PUBLIC COMMENT

There was no public comment this evening.

DEPARTMENT REPORTS

ADMINISTRATOR REPORT

3. LL 3-2021 Motion was made by Trustee Braman, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Braman, Wikman, Pazzuti and Skelton voting yes, none opposed to declaring the Village of Springville the Lead Agency in the SEQR for LL 3-2021 Amendments to Zoning Chapter 200 Sections 148-151 – Historic Preservation Board.

Motion was made by Trustee Wikman, seconded by Trustee Braman; carried, Mayor Krebs, Trustees Wikman, Braman Pazzuti and Skelton voting yes, none opposed to declaring a Type 2 unlisted action and negative declaration for the SEQR for LL 3- 2021 Amendments to Zoning Chapter 200 Sections 148-151 – Historic Preservation Board. **030121 A.1**

Motion was made by Trustee Wikman, seconded by Trustee Skelton; carried, Mayor Krebs, Trustees Pazzuti, Wikman, Skelton and Braman voting yes, none opposed to adopting LL 3-2021 with the language amendment as stating in the earlier public hearing as shown below.

Local Law 3 of 2021 Amendments to Zoning Chapter 200 Sections 148-151 – Historic Preservation Board

200-148 Definitions:

Add

Aggrieved Person: A person is “aggrieved” by, and can therefore appeal an order, where the person has a direct interest in the controversy which is affected by the result, and the adjudication has a binding force against the rights, or property of the person seeking to appeal; that the adjudication may remotely or contingently affect interests which the person represents does not give the person a right to appeal.

200-149 Establishment: members, terms, powers, ,meeting rules, compensation.

Amend:

A. The Commission shall consist of five members to be appointed by the Mayor with the approval of the Board of Trustees. All members shall have an interest in historic preservation and architectural development in the Village. To the extent available, membership should include an architect experienced in working with historic buildings, an historian, a person from the business community, and residents of the Village.

C. The Chairperson and Vice Chairperson of the Commission shall be designated annually by the Mayor from among the members of the Commission and shall be residents of the Village.

Add New C:

C. An alternate commission member may be appointed by the Mayor with approval of the Board of Trustees and shall serve a term of four years.

Amend:

Re-letter following clauses after new C to **D E F G H**

200-150 Designation of Landmarks and Historic Districts

Amend:

A.5 ..., or

Add:

A. 6. Conforms with New York State Historic Preservation Office criteria for a historic structure.

200-151 Certificate of appropriateness for alteration, demolition, or new construction affecting landmarks or historic districts.

Add:

Emergency orders or actions made in the interest of public safety or NYS Building Code compliance by the Code Enforcement Officer or the Mayor supersede Certificates of Appropriateness.

4. Pandemic Operation Plan Motion was made by Mayor Krebs, seconded by Trustee Braman; carried, Mayor Krebs, Trustees Braman, Pazzuti, Skelton and Wikman voting yes, none opposed to adopting the Pandemic Operation Plan and to submit it to New York State. **030121 A.2**
5. Sewer Base & Usage Increase Motion was made by Trustee Skelton, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Skelton, Wikman, Pazzuti and Braman voting yes, none opposed to authorize \$1 increase in base charge and 75 cents increase in thousand gallon charge for the sewer rates effective with the June 1, 2021 bill.
6. 2021/2022 Budget Public Hearing Motion was made by Mayor Krebs, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Wikman, Braman, Pazzuti and Skelton voting yes, none opposed to set a Public Hearing for 2021/2022 budget on March 15, 2021 at 7:01pm. An advertisement will be placed in the appropriate publication and the tentative budget will be on the website by March 8, 2021.
7. Advertise For Skate Park RFP Motion was made by Trustee Braman, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Braman, Wikman, Pazzuti and Skelton voting yes, none opposed to advertise for RFP's for contractors for the Skate Park Design-Build.
8. Engine Surplus/ Disposal Motion was made by Trustee Braman, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Braman, Wikman, Pazzuti and Skelton voting yes, none opposed to declare Fire Apparatus Engine #1 1990 GMC Pumper VIN ending 509943 & Engine #3 2005 International Midi Pumper VIN ending 684111 surplus and dispose of these two vehicles via Auction International.
9. 20/21 Budget Modifications After explanation by Administrator Melock, motion was made by Mayor Krebs, seconded by Trustee Pazzuti; carried, Mayor Krebs, Trustees Pazzuti, Braman, Skelton and Wikman voting yes, none opposed to approving the 20/21 budget modifications as outline in the attachment **030121 A.3**

Discussion item;
 - Administrator Melock reminded everyone that residents should contact the Village Office to set up a payment arrangement if they are having difficulties paying their utility bills.
 - Financial reports for February 2021 have been submitted to the Village Board.

SUPERINTENDENT REPORT

10. Permanent Employees Upon the recommendation of Superintendent Boberg, motion was made by Trustee Wikman, seconded by Trustee Skelton; carried, Mayor Krebs, Trustees Wikman, Skelton, Braman and Pazzuti to make Tim Sutton and Jake Smith permanent employees. They have finished their six-month probation period. Both have come in and performed every duty given to them exceptionally well. They will be a great asset to the Village for a long time.
11. Annual Bids Motion was made by Trustee Braman, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Braman, Wikman, Pazzuti and Skelton voting yes, none opposed to advertising for annual bids for sludge hauling and Omniruptor switches.

Superintendent Boberg took this opportunity to let everyone know that an ad will appear in the Springville Journal advertising for summer help.

POLICE DEPARTMENT

Officer in Charge Budney reported on the following:

- SPD February 2021 report
- ECSO February 2021 report
- A first Officer is enrolled in the CIT training

11. Officer Resignation Motion was made by Trustee Braman, seconded by Trustee Skelton; carried, Mayor Krebs, Trustees Braman, Skelton, Pazzuti and Wikman voting yes, to accept with regret the resignation of Officer Vincent Pupo effective March 23, 2021. Officer Pupo is retiring.

FIRE DEPARTMENT

In the absence of Chief Gentner the fire department report was read by Administrator Melock.

- Calls
- Training
- General information

BUILDING INSPECTOR/CEO

BI/CEO Mike Kaleta had no report this evening but did comment that the Planning and Zoning Boards will begin to conduct their meeting in person.

CONTROL CENTER

There was no Control Center report this evening.

NEW BUSINESS

12. Village Flag After discussion, motion was made by Mayor Krebs, seconded by Trustee Braman; carried, Mayor Krebs, Trustees Braman, Pazzuti, Skelton and Wikman voting yes, none opposed to purchasing flags with the village seal from Ace Flag in the amount of \$470.84.

OLD BUSINESS

9. 37 South Central Avenue Village Attorney Paul Weiss updated everyone on the current status of the demolition of 37 South Central Avenue.
10. LL 4-2021 Public Hearing After discussion, motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Krebs, Trustees Skelton, Braman, Pazzuti and Wikman voting yes, none opposed to setting a public hearing on Monday, March 15, 2021 at 7:02 pm at 65 Franklin St in the Boardroom for LL 4-2021 permitting the Village of Springville to obtain property not for public use. An advertisement will be placed in the appropriate publication.

BILLS

Bills, as examined by members of the Board of Trustees were approved for payment in accordance with Abstracts #250 through #262 total of \$147,784.68 of 2020/2021 for the General,

March 1, 2021

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Water/Sewer, Electric, Trust and Agency Funds by motion of Trustee Wikman, seconded by Trustee Pazzuti; carried, Mayor Krebs, Trustees Wikman, Pazzuti, Braman and Skelton voting yes, none opposed.

PERMITS AND APPLICATIONS

Motion was made by Trustee Wikman, seconded by Trustee Braman; carried, Mayor Krebs, Trustees Wikman, Braman, Pazzuti and Skelton voting yes, none opposed to accepting the permits and applications attached.

PROJECT: 0000009395 - UTILITY CHANGES-WATER TYPE: PLUMBING
PROPERTY: 35 SPAS DR
ISSUED DATE: 2/11/2021
ISSUED TO: STILLER, CRAIG
35 SPAS DR
SPRINGVILLE, NY 14141

PROJECT: 0000009396 - UTILITY CHANGES-ELECTRIC TYPE: ELECTRIC
PROPERTY: 175 N BUFFALO ST
ISSUED DATE: 2/12/2021
ISSUED TO: MARY, JOHN
175 N BUFFALO RD
SPRINGVILLE, NY 14141

PROJECT: 0000009397 - SIGNS TYPE: SIGNS
PROPERTY: 231 S CASCADE DR S 138
ISSUED DATE: 2/16/2021
ISSUED TO: BEEBE, REBECCA
6222 E ARCADE ROAD
ARCADE, NY 14009

PROJECT: 0000009398 - FIRE INSPECTION TYPE: FIRE
PROPERTY: 231 S CASCADE DR S 138 INSPECTION
ISSUED DATE: 2/16/2021
ISSUED TO: BEEBE, REBECCA
6222 E ARCADE ROAD
ARCADE, NY 14009

PROJECT: 0000009399 - UTILITY CHANGES-ELECTRIC TYPE: ELECTRIC
PROPERTY: 42 ELM ST
ISSUED DATE: 2/16/2021
ISSUED TO: CONGROVE, KIMBERLY
10650 DOMES ROAD
EAST CONCORD, NY 14055

PROJECT: 0000009400 - FIRE INSPECTION TYPE: FIRE
PROPERTY: 43 E MAIN ST LWR INSPECTION
ISSUED DATE: 2/23/2021
ISSUED TO: FINANCIAL PARTNERS OF UPSTATE
43 E MAIN ST-LOWER
SPRINGVILLE, NY 14141

VILLAGE ATTORNEY REPORT

Village Attorney Paul Weiss had nothing to add to his earlier report.

TRUSTEE NOTES & PROJECT REPORTS

Trustee Wikman had nothing to report this evening.

Trustee Skelton congratulated everyone on all the hard work that went into the tentative budget.

Trustee Pazzuti had no report this evening.

Trustee Braman echoed Trustee Skelton's comments on the budget.

Mayor Krebs mentioned the following;

- Thanks to Superintendent Boberg and Administrator Melock on all their hard work on the tentative budget.
- Thanks to BI/CEO Kaleta and Village Attorney Weiss for their continued hard work on the 37 S. Central Ave. project.

11. Adjourn Motion was made by Trustee Wikman, seconded by Trustee Skelton; carried, Mayor Krebs, Trustees Wikman, Skelton, Braman and Pazzuti voting yes, none opposed to adjourn the Regular Session at 8:22 pm.

Respectfully submitted,

Holly Murtiff
Deputy Clerk

Public Employer Health Emergency Plan for Village of Springville



March 1, 2021

This plan has been developed in accordance with NYS legislation S8617B/A10832.

Promulgation

This plan has been developed in accordance with the amended New York State Labor Law section 27-c and New York State Education Law paragraphs k and l of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable.

This plan has been developed with the input of SEIE Local200 United, as required by the amended New York State Labor Law.

No content of this plan is intended to impede, infringe, diminish, or impair the rights of us or our valued employees under any law, rule, regulation, or collectively negotiated agreement, or the rights and benefits which accrue to employees through collective bargaining agreements, or otherwise diminish the integrity of the existing collective bargaining relationship.

This plan has been approved in accordance with requirements applicable to the agency, jurisdiction, authority, or district, as represented by the signature of the authorized individual below.


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As the authorized official of the Village of Springville, I hereby attest that this plan has been developed, approved, and placed in full effect in accordance with S8617B/A10832 which amends New York State Labor Law section 27-c and New York State Education Law paragraphs k and l of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable, to address public health emergency planning requirements.

Signed on this day: March 1, 2021

By: William J Krebs

Title: Mayor

Signature: 

Record of Changes

Date of Change	Description of Change	Implemented by

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Purpose, Scope, Situation Overview, and Assumptions

Purpose

This plan has been developed in accordance with the amended New York State Labor Law section 27-c and New York State Education Law paragraphs k and l of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable. These laws were amended by the passing of legislation S8617B/A10832 signed by the Governor of New York State on September 7, 2020, requires public employers to adopt a plan for operations in the event of a declared public health emergency involving a communicable disease. The plan includes the identification of essential positions, facilitation of remote work for non-essential positions, provision of personal protective equipment, and protocols for supporting contact tracing.

Scope

This plan was developed exclusively for and is applicable to Village of Springville. This plan is pertinent to a declared public health emergency in the State of New York which may impact our operations; and it is in the interest of the safety of our employees and contractors, and the continuity of our operations that we have promulgated this plan.

Situation Overview

On March 11, 2020 the World Health Organization declared a pandemic for the novel coronavirus which causes the COVID-19 severe acute respiratory syndrome. This plan has been developed in accordance with amended laws to support continued resilience for a continuation of the spread of this disease or for other infectious diseases which may emerge and cause a declaration of a public health emergency.

The health and safety of our employees and contractors is crucial to maintaining our mission essential operations. We encourage all employees and contractors to use [CDC Guidance for Keeping Workplaces, Schools, Homes, and Commercial Establishments Safe](#). The fundamentals of reducing the spread of infection include:

- Using hand sanitizer and washing hands with soap and water frequently, including:
 - After using the restroom
 - After returning from a public outing
 - After touching/disposing of garbage
 - After using public computers, touching public tables, and countertops, etc.
- Practice social distancing when possible
- If you are feeling ill or have a fever, notify your supervisor immediately and go home
- If you start to experience coughing or sneezing, step away from people and food, cough or sneeze into the crook of your arm or a tissue, the latter of which should be disposed of immediately
- Clean and disinfect workstations at the beginning, middle, and end of each shift
- Other guidance which may be published by the CDC, the State Department of Health, or County health officials.

Planning Assumptions

This plan was developed based on information, best practices, and guidance available as of the date of publication. The plan was developed to largely reflect the circumstances of the current Coronavirus pandemic but may also be applicable to other infectious disease outbreaks.

The following assumptions have been made in the development of this plan:

- The health and safety of our employees and contractors, and their families, is of utmost importance
- The circumstances of a public health emergency may directly impact our own operations.
- Impacts of a public health emergency will take time for us to respond to, with appropriate safety measures put into place and adjustments made to operations to maximize safety
- The public and our constituency expects us to maintain a level of mission essential operations
- Resource support from other jurisdictions may be limited based upon the level of impact the public health emergency has upon them
- Supply chains, particularly those for personal protective equipment (PPE) and cleaning supplies, may be heavily impacted, resulting in considerable delays in procurement
- The operations of other entities, including the private sector (vendors, contractors, etc.), non-profit organizations, and other governmental agencies and services may also be impacted due to the public health emergency, causing delays or other disruptions in their services
- Emergency measures and operational changes may need to be adjusted based upon the specific circumstances and impacts of the public health emergency, as well as guidance and direction from public health officials and the governor
- Per S8617B/A10832, 'essential employee' is defined as a public employee or contractor that is required to be physically present at a work site to perform their job
- Per S8617B/A10832, 'non-essential employee' is defined as a public employee or contractor that is not required to be physically present at a work site to perform their job

Concept of Operations

The Mayor of the Village of Springville, their designee, or their successor holds the authority to execute and direct the implementation of this plan. Implementation, monitoring of operations, and adjustments to plan implementation may be supported by additional personnel, at the discretion of the Mayor.

Upon the determination of implementing this plan, all employees and contractors of Village of Springville shall be notified by written copy and public notice posting, with details provided as possible and necessary, with additional information and updates provided on a regular basis. Plan will be posted on the village web page for view by the public and other interested parties. The Administrator will maintain communications with the public and constituents as needed throughout the implementation of this plan.

The Mayor of Village of Springville, their designee, or their successor will maintain awareness of information, direction, and guidance from public health officials and the Governor's office, directing the implementation of changes as necessary.

Upon resolution of the public health emergency, the Mayor of Village of Springville, their designee, or their successor will direct the resumption of normal operations or operations with modifications as necessary.

Mission Essential Functions

When confronting events that disrupt normal operations, Village of Springville is committed to ensuring that essential functions will be continued even under the most challenging circumstances.

Essential functions are those functions that enable an organization to:

1. Maintain the safety of employees, contractors, and our constituency
2. Provide vital services

3. Provide services required by law
4. Sustain quality operations
5. Uphold the core values of Village of Springville

The Village of Springville has identified as critical only those priority functions that are required or are necessary to provide vital services. During activation of this plan, all other activities may be suspended to enable the organization to concentrate on providing the critical functions and building the internal capabilities necessary to increase and eventually restore operations. Appropriate communications with employees, contractors, our constituents, and other stakeholders will be an ongoing priority.

Essential functions are prioritized according to:

- The time criticality of each essential function
- Interdependency of a one function to others
- The recovery sequence of essential functions and their vital processes

Priority 1 identifies the most essential of functions, with priority 4 identifying functions that are essential, but least among them.

The mission essential functions for Village of Springville have been identified as:

Essential Function	Description	Priority
Information Technology- WNY Consulting & Enhanced Communications- outside vendors	Provides all hardware and software for the village. Maintains the village offices network and phone systems.	1
Electric Power Supply to Ratepayers	Keep infrastructure secure and working to provide power to each ratepayer in our service area.	1
Meter Reading – Electric & Water	Read the meters each month for the invoicing of electric, water and sewer	1
Service Orders – Electric & Water	Perform the work on the service order for electric & water accounts. Get readings when ratepayers move in or out, repair infrastructure and install new service	2
Water Supply	Keep infrastructure secure and working to provide clean drinkable water to our ratepayers in the Village water system	1
Water Supply – flush lines	Flush lines three times a year – two weeks at a time – April, July & Oct	2
Water Supply – Samples	Taking of samples for testing by DOH and reports to DOH	1
Sewer System	Keep infrastructure secure and working to provide transmission of solid waste from the homes and businesses to the WWTP	1
Sewer System – Lift Stations	Check and maintain village lift stations	2
Sewer System - pipes	Camera sewer lines after they have been flushed	3
WWTP	Keep infrastructure secure and working to provide treatment and disposal of solid waste from the sewer lines to WWTP to sludge	1
WWTP - samples	Taking of samples for testing by DOH and reports to DEC	1

Police	Protect and serve residents and visitors.	1
Police – Community Policing Functions	Walk downtown, SHOP w/a Cop, Cones for Kindness, Walk the school halls, attend community functions	2
Fire & EMS	Provide fire protection & basic life support functions through the firefighters and EMS personnel to protect & assist village residents and visitors.	1
Fire & EMS – training	Provide training at monthly meetings & for new members	2
Maintain Streets	Keep streets located in the village free from snow, ice, debris and potholes to allow emergency personnel and others to maneuver safely around the village.	1
Streets – drainage	Clean out DI's and holding tanks for storm water	2
Streets – parks & mowing	Mow village properties and parks, keep parks clean & garbage picked up	2
Control Center	Provide EMS and Fire Dispatch for emergencies that are in the village boundaries and fire protection area	1
Village Office	Provide utility payment services, building and other permits, garbage stickers to rate payers, residents and visitors.	2
Village Office	Payroll and Accounts Payable functions	1
DPW Admin Office	Guidance and coordination of public work functions	1
Court	Provides court services via guidance from OCA	2
Village Board Meetings	Maintain at least one meeting a month to allow for the payment of invoices and mandatory items that need to be addressed	1
Planning Board, Zoning Board & HPC Meetings	Meetings will only be scheduled if there are items on the agenda for the PB, ZBA & HPC	2
Cleaning Staff	Clean the village offices, DPW offices and 65 Franklin St as scheduled	1

Essential Positions

Each essential function identified above requires certain positions on-site to effectively operate. The table below identifies the positions or titles that are essential to be staffed on-site for the continued operation of each essential function. Note that while some functions and associated personnel may be essential, some of these can be conducted remotely and do not need to be identified in this section.

Essential Function	Essential Positions/Titles	Justification for Each
Information Technology	<ul style="list-style-type: none"> WNY Consulting Enhanced Communications 	Remote work unless physical equipment is needed at job location.
Electric Power Supply	<ul style="list-style-type: none"> Electric Dept Leadman Lineworkers Meter Reader/Laborer 	Leadman establishes the priorities and schedules work Perform electric work as assigned Reads ratepayers accounts, completes work orders and submits info to village office for accounting aspect.
Water Supply	<ul style="list-style-type: none"> Plant Operator Laborers 	Responsible for daily operation of plant and readings Flushing of lines, meter readings, repairs
Sewer System	<ul style="list-style-type: none"> Plant Operator 	Responsible for daily operation of sewer pump stations and lines

	<ul style="list-style-type: none"> • Laborers 	Flushing of lines, camera work on lines, check lift stations
WWTP	<ul style="list-style-type: none"> • Plant Operator(s) 	Responsible for daily operation of plant and readings
Police	<ul style="list-style-type: none"> • Officer in Charge-OIC • Police Officer PT 	Schedules Police Officers, prepares payroll for processing, handles correspondence and grants Patrols the village streets, performs community policing functions
Fire & EMS	<ul style="list-style-type: none"> • Fire Chief • Asst Chiefs • Volunteer Firefighters 	Manages the daily operations of the volunteer fire dept Assists the Chief with dept duties Provide EMS & Fire support for the dept
Maintain Streets	<ul style="list-style-type: none"> • Leadman • Motor Equipment Operators • Laborers 	Schedules the daily work and where each crew will go Drive vehicles, perform brush pickup, patching, paving and other laborer work as assigned Perform laborer work as assigned
Control Center	<ul style="list-style-type: none"> • Senior Dispatcher • Dispatchers 	Maintains schedule, training and daily running of control center Dispatch 911 calls for EMS and Fire
Village Office	<ul style="list-style-type: none"> • Village Administrator • Deputy Clerk 	Coordinates the daily activities of the village office, liaison to the board and public, financial duties, accounting and grant activities Processes AP, takes minutes at board meetings, handles village tax prep and purchasing. Remote work for some staff as determined by job function and time of year.
Village Office	<ul style="list-style-type: none"> • Code Enforcement Officer 	Defends the village code, authorizes permits, performs fire inspections. Remote work possible except for inspections.
Village Office	<ul style="list-style-type: none"> • Junior Accountant 	Processes payroll, electric fixed assets, general accounting duties. Remote work possible.
Village Office	<ul style="list-style-type: none"> • Account Clerks 	Collect monthly utility invoices, prepare monthly invoices for electric, water and sewer charges, Secretary for PB, ZBA and HPC, answer phones and front counter. Remote work possible if village office is closed to public.
DPW Admin	<ul style="list-style-type: none"> • Superintendent of Public Works • Senior Clerk 	Coordinates the daily activities of the public works depts-streets, electric, water-sewer and WWTP. Prepares reports and invoice submissions at the direction of the Superintendent. Remote work is possible.
Court	<ul style="list-style-type: none"> • Judge • Acting Justice • Court Clerks 	Handle traffic tickets and fines. Court cases. Reporting to OCA who decides if remote work is available.
Village Board Meetings	<ul style="list-style-type: none"> • Village Board – Mayor & Trustees • Administrator • Deputy Clerk • Dept Heads • Public 	Remote meetings are possible.
Planning, Zoning & HPC Meetings	<ul style="list-style-type: none"> • Planning Board 	Remote meetings are possible

	<ul style="list-style-type: none"> • Zoning Board of Appeals • Historic Preservation Board • Public 	
Cleaning Staff	<ul style="list-style-type: none"> • Cleaner • Caretaker 	Clean Village Office, DPW office and 65 Franklin St. Must be present to clean offices.

Reducing Risk Through Remote Work and Staggered Shifts.

Through assigning certain staff to work remotely and by staggering work shifts, we can decrease crowding and density at work sites and on public transportation.

Remote Work Protocols

Non-essential employees and contractors able to accomplish their functions remotely will be enabled to do so at the greatest extent possible. Working remotely requires:

1. Identification of staff who will work remotely
2. Approval and assignment of remote work
3. Equipping staff for remote work, which may include:
 - a. Internet capable laptop
 - b. Necessary peripherals
 - c. Access to VPN and/or secure network drives
 - d. Access to software and databases necessary to perform their duties

Remote Work will be offered to the following positions: Laptops are assigned or available for each position. Duration not to exceed two weeks unless extended by the Village Administrator and Mayor.

Village Mayor
 Village Trustees
 Village Administrator
 Deputy Clerk
 Code Enforcement Officer
 Junior Accountant
 Account Clerks
 Superintendent of Public Works
 Senior Clerk
 Officer in Charge

Each position will be assigned a laptop to use for email and work functions if assigned to work remotely. Dept head will assign work to be performed during the two week period. Prolonged remote work needs the Village Administrator and Mayor's approval. Work assigned laptop will not be used for personal use. Mayor & Trustees are assigned a laptop to use for village business along with headphones. Dept heads and employees with village provided cell phones or reimbursements will have their cell number given out for village business. Daily check in with dept head is required via email or phone call. Appointed Boards may meet only when necessary either in person with staggered and limited seating or virtually and remotely from their homes.

Staggered Shifts

Implementing staggered shifts may be possible for personnel performing duties which are necessary to be performed on-site but perhaps less sensitive to being accomplished only within core business hours. As possible, management will identify opportunities for staff to work outside core business hours as a strategy of limiting exposure. Regardless of changes in start and end times of shifts, Village of Springville will ensure that employees are provided with their typical or contracted minimum work hours per week. Staggering shifts requires:

1. Identification of positions for which work hours will be staggered
2. Approval and assignment of changed work hours

Superintendent of Public Works and the Village Administrator will decide if and when staggered shifts will be used for the public work employees. Depending on the department and time of year, the staggering of the shifts will occur with ½ the staff working one day and then off the next day, repeating during two week pay period.

Police officers, control center personnel and cleaners already work one person at a time so staggered shifts will not apply.

Personal Protective Equipment

The use of personal protective equipment (PPE) to reduce the spread of infectious disease is important to supporting the health and safety of our employees and contractors. PPE which may be needed can include:

- Masks
- Face shields
- Gloves
- Disposable gowns and aprons
- Tyvek suits for Fire & EMS personnel

Note that while cleaning supplies are not PPE, there is a related need for cleaning supplies used to sanitize surfaces, as well as hand soap and hand sanitizer. The Coronavirus pandemic demonstrated that supply chains were not able to keep up with increased demand for these products early in the pandemic. As such, we are including these supplies in this section as they are pertinent to protecting the health and safety of our employees and contractors.

Protocols for providing PPE include the following:

1. Identification of need for PPE based upon job duties and work location
2. Procurement of PPE
 - a. As specified in the amended law, public employers must be able to provide at least two pieces of each required type of PPE to each essential employee and contractor during any given work shift for at least six months
 - b. Public employers must be able to mitigate supply chain disruptions to meet this requirement
3. Storage of, access to, and monitoring of PPE stock
 - a. PPE must be stored in a manner which will prevent degradation
 - b. Employees and contractors must have immediate access to PPE in the event of an emergency
 - c. The supply of PPE must be monitored to ensure integrity and to track usage rates

PPE will be stored at the Village Office for distribution to the village departments. The goal is to maintain two months of PPE on hand with suitable vendors to order from. EC Emergency Management will be used as a last resort if the village is unable to purchase PPE required due to national or global shortage. Access to PPE is handled by making a request to the Village Administrator or her designee for supplies. A supply taken list will be used with every distribution. The Village Administrator, with input from dept heads, will be responsible for monitoring and maintaining adequate stock of PPE. The vendor list will be updated by the Deputy Clerk and Emergency Manager. PPE will be maintained at a two month supply.

Staff Exposures, Cleaning, and Disinfection

Staff Exposures

Staff exposures are organized under several categories based upon the type of exposure and presence of symptoms. Following CDC guidelines, we have established the following protocols:

- A. If employees or contractors are exposed to a known case of communicable disease that is the subject of the public health emergency (defined as a 'close contact' with someone who is confirmed infected, which is a prolonged presence within six feet with that person):
 - 1. Potentially exposed employees or contractors who do not have symptoms should remain at home or in a comparable setting and practice social distancing for the lesser of 10 days or other current CDC/public health guidance for the communicable disease in question.
 - a. As possible, these employees will be permitted to work remotely during this period of time if they are not ill.
 - b. Department heads are to be notified immediately when there is an exposure or positive case of a communicable disease. The department head will notify the Village Administrator.
 - c. See the section titled Documentation of Work Hours and Locations for additional information on contact tracing
 - 2. CDC guidelines for COVID-19 provide that critical essential employees may be permitted to continue work following potential exposure, provided they remain symptom-free and additional precautions are taken to protect them, other employees and contractors, and our constituency/public.
 - a. Additional precautions will include the requirement of the subject employee or contractor, as well as others working in their proximity, to wear appropriate PPE at all times to limit the potential of transmission.
 - b. In-person interactions with the subject employee or contractor will be limited as much as possible.
 - c. Work areas in which the subject employee or contractor are present will be disinfected according to current CDC/public health protocol at least every hour, as practical. See the section on Cleaning and Disinfection for additional information on that subject.
 - d. If at any time they exhibit symptoms, refer to item B below.
 - e. Department heads will decide along with the Village Administrator if the critical employee is allowed in the work area as long as CDC guidelines are followed.

Critical infrastructure in the Village of Springville are the utilities – electric, water-sewer, WWTP and the police and fire.

- B. If an employee or contractor exhibits symptoms of the communicable disease that is the subject of the public health emergency:

1. Employees and contractors who exhibit symptoms in the workplace should be immediately separated from other employees, customers, and visitors. They should immediately be sent home with a recommendation to contact their physician.
 2. Employees and contractors who exhibit symptoms outside of work should notify their supervisor and stay home, with a recommendation to contact their physician.
 3. Employees should not return to work until they have met the criteria to discontinue home isolation per CDC/public health guidance and have consulted with a healthcare provider.
 4. Village of Springville will not require sick employees to provide a negative test result for the disease in question or healthcare provider's note to validate their illness, qualify for sick leave, or return to work; unless there is a recommendation from the CDC/public health officials to do so.
 5. CDC criteria for COVID-19 provides that persons exhibiting symptoms may return to work if at least 24 hours have passed since the last instance of fever without the use of fever-reducing medications. If the disease in question is other than COVID-19, CDC and other public guidance shall be referenced.
 6. Department heads are to be notified when a positive or symptomatic employee is returning to the work place. Department heads will notify the Village Administrator.
- C. If an employee or contractor has tested positive for the communicable disease that is the subject of the public health emergency:
1. Apply the steps identified in item B, above, as applicable.
 2. Areas occupied for prolonged periods of time by the subject employee or contractor will be closed off.
 - a. CDC guidance for COVID-19 indicates that a period of 24 hours is ideally given before cleaning, disinfecting, and reoccupation of those spaces will take place. If this time period is not possible, a period of as long as possible will be given. CDC/public health guidance for the disease in question will be followed.
 - b. Any common areas entered, surfaces touched, or equipment used shall be cleaned and disinfected immediately.
 - c. See the section on Cleaning and Disinfection for additional information on that subject.
 3. Identification of potential employee and contractor exposures will be conducted
 - a. If an employee or contractor is confirmed to have the disease in question, department head or Village Administrator or their designee should inform all contacts of their possible exposure. Confidentiality shall be maintained as required by the Americans with Disabilities Act (ADA).
 - b. Apply the steps identified in item A, above, as applicable, for all potentially exposed personnel.
 4. The department heads and Village Administrator are responsible for making sure close contacts of positive personnel are notified of possible exposure.

We recognize there may be nuances or complexities associated with potential exposures, close contacts, symptomatic persons, and those testing positive. We will follow CDC/public health recommendations and requirements and coordinate with our local public health office for additional guidance and support as needed.

Cleaning and Disinfecting

CDC/public health guidelines will be followed for cleaning and disinfection of surfaces/areas. Present guidance for routine cleaning during a public health emergency includes:

1. As possible, employees and contractors will clean their own workspaces in the beginning, middle, and end of their shifts, at a minimum.
 - a. High traffic/high touch areas and areas which are accessible to the public/constituents will be disinfected at least hourly.
 - b. Cleaning personnel exist at 65 Franklin, 5 W Main St and 30 Nason on a limited basis.
2. Staff tasked with cleaning and disinfecting areas will be issued and required to wear PPE appropriate to the task.
3. Soiled surfaces will be cleaned with soap and water before being disinfected.
4. Surfaces will be disinfected with products that meet EPA criteria for use against the virus in question and which are appropriate for that surface.
5. Staff will follow instructions of cleaning products to ensure safe and effective use of the products.

Employee and Contractor Leave

The Village of Springville will follow the current Employee Leave per NYS & Federal Law. The laws are changing constantly so the current law in effect when the employee is seeking leave will be the one the village follows.

Public health emergencies are extenuating and unanticipated circumstances in which Village of Springville is committed to reducing the burden on our employees and contractors. The *Families First Coronavirus Response Act* provided requirements related to the COVID-19 pandemic, which form the policies outlined below. This policy may be altered based upon changes in law or regulation, as applicable.

It is our policy that employees of Village of Springville will not be charged with leave time for testing. Employees will be provided with up to two weeks (80 hours) of paid sick leave at the employee's regular rate of pay for a period which the employee is unable to work due to quarantine (in accordance with federal, state, or local orders or advice of a healthcare provider), and/or experiencing symptoms and seeking medical diagnosis.

Additional provisions may be enacted based upon need and the guidance and requirements in place by federal and state employment laws, FMLA, executive orders, and other potential sources.

Contractors, either independent or affiliated with a contracted firm, are not classified as employees of Village of Springville, and as such are not provided with paid leave time by Village of Springville, unless required by law.

Documentation of Work Hours and Locations

In a public health emergency, it may be necessary to document work hours and locations of each employee and contractor to support contact tracing efforts. Identification of locations shall include on-site work, off-site visits. This information may be used by Village of Springville to support contact tracing within the organization and may be shared with local public health officials.

Time sheets and daily sheets will be used to determine if an employee worked on a particular day. Service orders and electric work orders will also be used to document where an employee was on a particular day.

Housing for Essential Employees

There are circumstances within a public health emergency when it may be prudent to have essential employees lodged in such a manner which will help prevent the spread of the subject communicable disease to protect these employees from potential exposures, thus helping to ensure their health and safety and the continuity of Village of Springville's essential operations.

If such a need arises, hotel rooms are expected to be the most viable option. If hotel rooms are for some reason deemed not practical or ideal, or if there are no hotel rooms available, Village of Springville will coordinate with the Village's Emergency Manager to help identify and arrange for these housing needs. The Village Administrator will be responsible for coordinating this along with the employee's department head.

030121 A.3

Budget Transfers 20-21

Board mtg 3/1/21

Amount	From Account	To Account
General Fund		
\$ 8.00	1325-0400-001	1355-0400-001
\$ 2,550.00	3120-0400-001	3120-0200-001
\$ 1,000.00	8010-0400-001	8010-0110-001
\$ 219.00	8010-0400-001	8020-0400-001
\$ 2,000.00	5110-0110-001	8560-0100-001
\$ 100.00	1910-0400-001	9085-0800-001
\$ 5,877.00		
Water Fund		
300.00	8310-0101-001	8310-0441-001
Sewer Fund		
3,283.00	003-5-9040-0800-003	003-5-1910-0400-003
14,144.00	003-5-8130-0411-001	003-5-1910-0400-003
17,427.00		
Total	23,604.00	

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000241 -----							
001 5-1325-0400-001	2/24/2021	MARCH 1 2021 BOARD CLERK-TREAS.CONT. EXPENSE	8.00-	30,000.00	1,073.00-	28,919.00	12,864.22
001 5-1355-0400-001	2/24/2021	MARCH 1 2021 BOARD ASSESSMENT CONT. EXPENSE	8.00	3,700.00	212.00	3,920.00	0.34
001 5-3120-0400-001	2/24/2021	MARCH 1 2021 BOARD POLICE CONTRACTUAL EXPENSE	2,550.00-	33,000.00	0.00	30,450.00	17,824.58
001 5-3120-0200-001	2/24/2021	MARCH 1 2021 BOARD POLICE EQUIPMENT	2,550.00	15,600.00	0.00	18,150.00	0.70
001 5-8010-0400-001	2/24/2021	MARCH 1 2021 BOARD ZONING-CEO CONTRACTUAL EXPENSE	1,000.00-	7,300.00	2,000.00-	4,081.00	3,721.43
001 5-8010-0110-001	2/24/2021	MARCH 1 2021 BOARD ZONING BOARD PERSONAL SERVICES	1,000.00	2,400.00	0.00	3,400.00	850.00
001 5-8010-0400-001	2/24/2021	MARCH 1 2021 BOARD ZONING-CEO CONTRACTUAL EXPENSE	219.00-	7,300.00	2,000.00-	4,081.00	3,721.43
001 5-8020-0400-001	2/24/2021	MARCH 1 2021 BOARD PLANNING BOARD CONT. EXPENSES	219.00	300.00	80.00	599.00	99.90
001 5-5110-0110-001	2/24/2021	MARCH 1 2021 BOARD TEMPORARY WAGES	2,000.00-	8,000.00	0.00	6,000.00	6,000.00
001 5-8560-0100-001	2/24/2021	MARCH 1 2021 BOARD SHADE TREES PERSONAL SERVICE	2,000.00	6,000.00	53,700.00	61,700.00	605.80
001 5-1910-0400-001	2/24/2021	MARCH 1 2021 BOARD UNALLOCATED INSURANCE	100.00-	14,000.00	0.00	13,900.00	415.38
001 5-9085-0800-001	2/24/2021	MARCH 1 2021 BOARD SUP FIREFIGHTERS BENEFIT	100.00	3,000.00	0.00	3,100.00	2.76
002 5-8310-0101-001	2/24/2021	MARCH 1 2021 BOARD WATER ADMIN SALARIES	300.00-	75,746.00	0.00	75,446.00	16,728.03
002 5-8310-0441-001	2/24/2021	MARCH 1 2021 BOARD WATER ADMIN. CONT. SERVICES	300.00	30,000.00	0.00	30,300.00	1,711.06
003 5-9040-0800-003	2/24/2021	MARCH 1 2021 BOARD WORKMEN'S COMPENSATION	3,283.00-	9,100.00	0.00	5,817.00	0.38
003 5-1910-0400-003	2/24/2021	MARCH 1 2021 BOARD UNALLOCATED INSURANCE	3,283.00	15,000.00	0.00	32,427.00	42.75
003 5-8130-0411-001	2/24/2021	MARCH 1 2021 BOARD SUPPLIES & MATERIAL- COMMODITY	14,144.00-	70,000.00	0.00	55,856.00	35,012.38

FUND ACCOUNT DATE DESCRIPTION ADJUSTMENT ORIGINAL BUDGET PREVIOUS ADJUSTMENTS NEW BUDGET BUDGET BALANCE
 Budget Adj. # 000241 -----

003 5-1910-0400-003 2/24/2021 MARCH 1 2021 BOARD 14,144.00 15,000.00 0.00 32,427.00 42.75
 UNALLOCATED INSURANCE

TOTAL IN PACKET-- 0.00

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Local Law 3 of 2021 Amendments to Zoning Chapter 200 Sections 148-151 Historic Preservation Board			
Name of Action or Project: Local Law 3 of 2021 Amendments to Zoning Chapter 200 Sections 148-151 Historic Preservation Board			
Project Location (describe, and attach a location map): Entire Village			
Brief Description of Proposed Action: See attached sheet with amendments to Chapter 200 Sections 148-151			
Name of Applicant or Sponsor: Village of Springville		Telephone: 716-592-4936 E-Mail: wkrebs@villageofspringvilleny.com	
Address: 5 W. Main St PO Box 17			
City/PO: Springville		State: NY	Zip Code: 14141
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,	<input type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain the purpose and size of the impoundment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Village of Springville William J Krebs</u> Date: <u>2-24-2021</u> Signature: _____ Title: <u>Mayor</u>		

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: LL 3 of 2021 Chp 200

Date: 02-24-2021

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

As this action is a local law making amendments to the Historic Preservation Board code no significant adverse environmental impacts will occur.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
Village of Springville	02-24-2021
Name of Lead Agency	Date
William J Krebs	Mayor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Liz Melock	Liz Melock
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

200-148 Definitions:

Add

Aggrieved Person: A person is “aggrieved” by, and can therefore appeal an order, where the person has a direct interest in the controversy which is affected by the result, and the adjudication has a binding force against the rights, or property of the person seeking to appeal; that the adjudication may remotely or contingently affect interests which the person represents does not give the person a right to appeal.

200-149 Establishment: members, terms, powers, ,meeting rules, compensation.

Amend:

A. The Commission shall consist of five members to be appointed by the Mayor with the approval of the Board of Trustees. All members shall have an interest in historic preservation and architectural development in the Village. To the extent available, membership should include an architect experienced in working with historic buildings, an historian, a person from the business community, and residents of the Village.

C. The Chairperson and Vice Chairperson of the Commission shall be designated annually by the Mayor from among the members of the Commission and shall be residents of the Village.

Add New C:

C. An alternate commission member may be appointed by the Mayor with approval of the Board of Trustees and shall serve a term of four years.

Amend:

Re-letter following clauses after new C to **D E F G H**

200-150 Designation of Landmarks and Historic Districts

Amend:

A.5 ..., or

Add:

A. 6. Conforms with New York State Historic Preservation Office criteria for a historic structure.

200-151 Certificate of appropriateness for alteration, demolition, or new construction affecting landmarks or historic districts.

Add:

Emergency orders or actions made in the interest of public safety or NYS Building Code compliance by the Code Enforcement Officer or the Mayor supersede Certificates of Appropriateness.