

VILLAGE OF SPRINGVILLE
2022 MINUTES

March 7, 2022

7:00 P. M.

The Regular Meeting of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time.

Present were:

Mayor	William Krebs
Trustees	Reed Braman Kim Pazzuti Terry Skelton Nils Wikman
Village Administrator	Liz C. Melock
Superintendent of Public Works	Duane Boberg
Village Attorney	Paul Weiss
Officer in Charge	Nicholas Budney
Building Inspector/ Code Enforcement Officer	Michael Kaleta
Deputy Clerk	Holly Murtiff
Also Attending	Max Borsuk, Springville Journal
Absent	Marc Gentner, Fire Chief

Mayor Krebs called the meeting to order at 7:00 PM.

1. Minutes Minutes of the Regular Meeting of February 22, 2022 were approved as written by Trustee Wikman, seconded by Trustee Pazzuti; carried, Mayor Krebs, Trustees Wikman, Pazzuti, Skelton and Braman voting yes, none opposed.

PUBLIC HEARING

2. 15 Commerce Mayor Krebs opened the duly advertised public hearing regarding the rezoning of 15 Commerce
Rezoning Drive from CIP to RM. At this time John Klen a representative from the developer introduced
Request himself and gave a brief rundown of the plans for the property which is going to be developed into
multiple market rate apartments within the vacant building at this address. There being no further
discussion at this time, motion was made by Trustee Skelton, seconded by Trustee Braman;
carried, Mayor Krebs, Trustees Skelton, Braman, Pazzuti and Wikman voting yes, none opposed
to closing the public hearing.

At this time a portion of the Administrator's report was moved up in order to continue the discussion regarding the rezoning of 15 Commerce Drive.

ADMINISTRATOR REPORT

3. 15 Commerce Motion was made by Trustee Wikman, seconded by Trustee Skelton; carried, Mayor Krebs,
Rezoning Trustees Wikman, Skelton, Braman and Pazzuti voting yes, none opposed to declaring the
LL 2-2022

Village of Springville as the Lead Agency for the SEQR for the rezoning of 15 Commerce Dr. from CIP to RM. **030722 A.1**

Motion was made by Trustee Skelton , seconded by Trustee Braman; carried, Mayor Krebs, Trustees Skelton, Braman, Pazzuti and Wikman voting yes, none opposed to preparing a short EAF form and declaring the matter a Type 2 action with a negative declaration and authorizing the Mayor to sign such.

Motion was made by Trustee Skelton, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Skelton, Wikman, Braman and Pazzuti voting yes, none opposed approving LL 2-2022, rezoning of 15 Commerce Dr. from CIP to RM.

At this time the Board returned to the regular order of the agenda.

PUBLIC HEARING

4. 22/23 Budget Mayor Krebs opened the duly advertised public hearing for the 22/23 Budget Hearing. At this time Mayor Krebs presented his powerpoint presentation outlining the 22/23 Budget. After discussion motion was made by Trustee Skelton, seconded by Trustee Pazzuti to close the public hearing.

PUBLIC COMMENT

There was no Public Comment this evening.

DEPARTMENT REPORTS

ADMINISTRATOR REPORT (cont.)

5. 22/23 Budget Motion was made by Trustee Skelton, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Skelton, Wikman, Braman and Pazzuti voting yes, none opposed to adopting the 22/23 budget with a tax levy of \$1,962,541 and a 2.8114% increase from last year (\$18.77495 per thousand).
6. Budget Modifications Motion was made by Trustee Skelton, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Skelton, Wikman, Braman and Pazzuti voting yes, none opposed to approving the 21/22 budget modifications as recommended by Administrator Melock. **030722 A.2**
7. Award Bid for Circuit Switchers Motion was made by Trustee Braman, seconded by Trustee Pazzuti, carried, Mayor Krebs, Trustees Braman, Pazzuti, Skelton and Wikman voting yes, none opposed to awarding the bid for Circuit Switchers to E. L. Flowers & Associates 113 Main St, Sturbridge, MA 01566 for the amount of \$ 159,490 per recommendation of our electric engineers from the rebid date of March 4, 2022 with the attached clarifications. **030722 A.3**
8. Maternity Leave Motion was made by Trustee Wikman, seconded by Trustee Braman; carried, Mayor Krebs, Trustees Wikman, Braman, Pazzuti and Skelton to approve unpaid maternity leave for Autumn Bunnell as Public Safety Dispatcher PT for the period of March 1, 2022- June 30, 2022.
9. Landscaping and Flower Contract Extension After explanation by Administrator Melock, motion was made by Trustee Braman, seconded by Trustee Pazzuti; carried, Mayor Krebs, Trustees Braman, Pazzuti, Skelton and Wikman voting yes, none opposed to approve one year extension of Chevalier Landscape contract for Franklin St flowerbeds, Fiddler Greens Park and 65 Franklin St rain garden and flowerbed – price is \$21,387.63 to begin April 1, 2022.

10. NYSERDA RFP 4942 Motion was made by Mayor Krebs, seconded by Trustee Skelton; carried, Mayor Krebs, Trustees Skelton, Braman, Pazzuti and Wikman voting yes, none opposed to approve the Village to participate in the NYSERDA RFP 4942 with IEEP being the grant writer for Category A project of a feasibility study for backup power transmission to our North St Substation and Category C project of Power Factor compliance for our industrial customers. Commitment from the Village is needed by March 9, 2022 for IEEP to prepare a group submittal from MEUA members. Any cost share for our proposal will come from the Village's IEEP account.
11. NY Main 2022 Grant Motion was made by Trustee Wikman, seconded by Trustee Pazzuti; carried, Mayor Krebs, Trustees Wikman, Pazzuti, Braman and Skelton voting yes, none opposed to authorize Mayor Krebs to sign an agreement with Heritage Resources, LLC to prepare and submit a NY Main Street 2022 grant application for a fee of \$6,000.
12. 2022 Thursday Concert Series Motion was made by Trustee Wikman, seconded by Trustee Braman; carried, Mayor Krebs, Trustees Wikman, Braman, Skelton and Pazzuti voting yes, none opposed to authorize Mayor Krebs to sign the 2022 Thursday Concerts in Heritage Park contracts with the 8 bands scheduled on Thursday nights from July 7- Aug 25, 2022 for free concerts in the Heritage Park Gazebo from 7-8:30 pm.
13. 2022 Music License Agreements Motion was made by Trustee Wikman, seconded by Trustee Skelton; carried, Mayor Krebs, Trustees Wikman, Skelton, Braman and Pazzuti voting yes, none opposed to authorize Mayor Krebs to sign the 2022 Music License Agreements with ASCAP, SACAC and BMI for the village concerts in Heritage Park.

Administrator Melock took this opportunity to discuss;

- Financial reports (Treasurer's Report) – Balance Sheets, Rev & Exp Summaries have been submitted to the village board for the period Feb 2022.
- Election day March 15, 2022 noon-9pm at 65 Franklin St.
- Parking Ban ends April 1, 2022.
- Reorganization Meeting will be April 4, 2022 held during the regular board meeting starting at 7 pm.
- NYSDEC Asset Management Grant application was submitted on 3/7/22.

SUPERINTENDENT REPORT

14. DPW New Hire Motion was made by Trustee Wikman, seconded by Trustee Skelton; carried, Mayor Krebs, Trustees Wikman, Skelton, Braman and Pazzuti voting yes, none opposed to hiring Raymond Steiner of 51 Newman St Springville NY 14141, for the vacant Laborer/Light equipment operator position. This position is in the Streets Dept. Starting pay is \$21.00 and has a six-month probation period starting March 22, 2022.

POLICE DEPARTMENT

Officer in Charge Budney updated the Board on the following;

- February 2022 SPD report
- February 2022 ECSO report
- There will be a meeting with the ECSO, Mayor Krebs, OIC Budney and Administrator Melock on March 14, 2022.

FIRE DEPARTMENT

In the absence of Chief Marc Gentner the SVFD report was read by Administrator Melock.

The items in the report were the following;

- Calls
- Training
- Engine repairs
- Fire Prevention Week activities are in the planning phase

BUILDING INSPECTOR/CEO

BI/CEO Kaleta updated the Board on the progress being made on 37 S. Central Avenue.

CONTROL CENTER

Trustee Wikman read the February 2022 Control Center report.

NEW BUSINESS

There was no New Business to discuss this evening.

OLD BUSINESS

There was no Old Business to discuss this evening.

BILLS

Bills, as examined by members of the Board of Trustees were approved for payment in accordance with Abstracts #254 through #268 of 2021/2022 total of \$211,011.44 for the General, Water/Sewer, Electric, Trust and Agency Funds by motion of Trustee Wikman, seconded by Trustee Skelton; carried, Mayor Krebs, Trustees Wikman, Skelton, Braman and Pazzuti voting yes, none opposed.

PERMITS AND APPLICATIONS

Motion was made by Trustee Wikman, seconded by Trustee Skelton; carried, Mayor Krebs, Trustees Wikman, Skelton, Braman and Pazzuti voting yes, none opposed to accepting the permits and applications attached.

PROJECT: 0000009784 - FIRE INSPECTION
INSPECTION
PROPERTY: 49 E MAIN ST ENTIRE
APPLIED DATE: 2/24/2022
ISSUED TO: BUNCY, KEVIN
49 E MAIN ST
SPRINGVILLE, NY 14141

TYPE: FIRE

PROJECT: 0000009785 - LICENSES-ART CRAWL
PROPERTY: 37 N BUFFALO ST
ISSUED DATE: 3/02/2022
ISSUED TO: SPRINGVILLE CENTER FOR THE ART
P.O. BOX 62
SPRINGVILLE, NY 14141

TYPE: LICENSES

VILLAGE ATTORNEY REPORT

Village Attorney Paul Weiss had nothing to report this evening

TRUSTEE NOTES & PROJECT REPORTS

Trustee Braman reminded everyone to get out and vote on March 15, 2022.

Trustee Wikman had nothing to report this evening.

Trustee Skelton congratulated everyone on another fiscally responsible budget. Trustee Skelton especially thanked Administrator Melock and all department heads on their hard work on the budget.

Trustee Pazzuti thanked the staff at the Village Office for handling the complaints so professionally from village residents with the recent high electric bills.

Mayor Krebs commented on upcoming meetings.

15. Adjourn Motion was made by Trustee Skelton, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Skelton, Wikman, Braman and Pazzuti voting yes, none opposed to adjourn the Regular Session at 8:13 pm.

Respectfully submitted,

Holly Murtiff
Deputy Clerk

030722
A.1

Public Hearing

March 7, 2022 for the rezoning of 15 Commerce Dr from CIP to RM.

SEQR review.

Village Board of Trustees declare themselves as lead agency for the review.

This will be a Type II action.

Short EAF prepared.

Determination that the proposed action will not result in any significant adverse environmental impacts.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Rezoning of property in the Village of Springville			
Project Location (describe, and attach a location map): 15 Commerce Dr, SBL#335.18-2-23.221			
Brief Description of Proposed Action: Currently the parcel is zoned CIP. The owner Sterling Medical would like to have it changed to RM which would allow them to convert the existing building to apartments. A large area of Commerce Dr is currently RM and this property would be contiguous to those other parcels.			
Name of Applicant or Sponsor: Village of Springville		Telephone: 716-592-4936 E-Mail: mkaleta@villageofspringvilleny.com	
Address: PO Box 17			
City/PO: Springville		State: NY	Zip Code: 14141
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

Project: Rezone 15 Commerce Dr

Date: March 7, 2022

***Short Environmental Assessment Form
Part 2 - Impact Assessment***

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: 15 Commerce Dr

Date: March 7, 2022

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Village Board of Trustees	March 7, 2022
Name of Lead Agency	Date
William Krebs	Mayor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Michael Kaleta	Michael Kaleta
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

Budget Transfers 21-22

Board mtg 03/07/2022

030722

A.2

Amount	From Account	To Account
General Fund		
\$ 800.00	1325-0400	1355-0400
\$ 8,000.00	3410-0230	3410-0440
\$ 3,000.00	3410-0460	3410-0440
\$ 4,000.00	3410-0430	3410-0440
\$ 200.00	8010-0400	8010-0410
\$ 1,500.00	5110-0100	8540-0100
\$ 800.00	9040-0800	9085-0800
\$ 18,300.00	Total GF	

030722
A.3

E. L. Flowers & Associates

Electrical Equipment Manufacturer's Representatives

113 Main Street, Sturbridge, MA 01566
Phone: (508) 347-2351

March 7, 2022

Mr. Douglas R. Strang, Jr., P.E.
S&S Engineering

Reference: Village of Springville Circuit Switchers Bid

Subject: Springville Electric Division 115kV Circuit Switchers Clarification – S&C Quote #Q-56899-1 and Quote #Q-58141-1

Dear Doug,

Please be advised of the following clarification to the above referenced subject submitted to the Village of Springville for the bid dated March 4, 2022:

- The 120-inch phase spacing is included in the submitted bid
- The shipping terms are FOB Springville, NY per the specification provided

Sincerely,

John Preston

John Preston
E. L. Flowers & Associates
Representative for S&C Electric Company

JP/ggd

Cc: Scott Shepard, E.L. Flowers & Associates

