

\$25.00

VILLAGE OF SPRINGVILLE

5 West Main St.
PO Box 17
Springville, NY 14141
(716) 592-4936

Instructions for a Plumbing Permit Application

Notice: It is a violation of the code of the Village of Springville to proceed with any operations before this application is approved and a permit has been issued.

1. This application must be completely filled out, PLEASE PRINT and use ink, and returned to the Village Office Building Department with payment of fees if any.
2. A plot plan showing location of lot and buildings on the property dimensions to property lines, streets and other buildings, and the location of the proposed project. A copy of the survey should be used.
3. Drawings must show sufficient information regarding materials and dimensions. Project must conform to NYS Building and Fire Prevention Code and regulations and NYS Department of Health. Most projects with structural improvements will require drawings stamped by a NY State licensed engineer.
4. If using a contractor for interior work they must be licensed by the Village. All that is necessary to get licensed is proof of insurance; certificates for disability and workers compensation are required for a plumber performing work on the interior of the building.
5. To work on exterior mains and or laterals up to and including the meter/yoke, a contractor will require approval from the Village with insurance to include workers compensation, disability and liability. Bonding may also be required.
6. Upon approval of this application the Building Department will issue a Permit Certificate along with one copy of the approved application and drawings. The Permit Certificate must be posted on the premises.
7. It's the law, call before you dig! 1-800-962-7962 (811)
8. A list of the required inspections will accompany the permit. You must call the Village Office at 592-4936 x2 to arrange each inspection. You must receive approval from the Building Department and/or Water Division Inspector before continuing with the project.
9. The permit will be good for six months, unless otherwise arranged. Extensions can be issued by contacting the Village Office prior to expiration date.
10. No person shall make changes to the approved plans without contacting the Building Department for approval.
11. Upon completion of all construction, notification shall be made to the Building Inspector for the issuance of a Certificate of Compliance. It unlawful to use in whole or in part for any purpose whatsoever until certificate has been issued.

Direct questions to the Building Department at 5 West Main St. or call at 592-4936x2.

VILLAGE OF SPRINGVILLE

Plumbing Service Permit Application

PLEASE PRINT CLEARLY

Property Address: _____

Springville, NY 14141

**Property
Owner**

Name: _____

Address: _____

Phone # _____ Day Phone # _____

Email: _____

Signature: _____ Date: _____

Applicant

Name: _____

Address: _____

Phone # _____ Day Phone # _____

Email _____

Signature: _____ Date: _____

**Architect/
Engineer**

Name: _____

Address: _____

Phone # _____

Contractor

Name: _____

Address: _____

Phone # _____

Description of Work: _____

Intended use of Property: _____

Village Use

Requirements for issuing Plumbing Permit: _____

Illustration (*if needed*)

Department of Health _____

Additional Comments: _____

Date of Inspection: _____ By: _____

Date of Inspection: _____ By: _____

Date of Compliance: _____ By: _____

Certificate of Compliance #: _____