

BAIL INFORMATION

PURPOSE:

The purpose of bail is to ensure that the defendant appears in Court for all scheduled Court appearances. The person who posts the bail assumes the responsibility of ensuring that the defendant appears as scheduled.

FORFEITURE:

Pursuant to CPL 540.10, bail may be considered forfeit if a defendant does not appear when required, without sufficient excuse. Failure to appear may also result in the issuance of a warrant for the defendant.

FORFEITED BAIL WILL NOT BE REFUNDED TO THE POSTER.

APPLICATION OF BAIL TO PAY FINES:

If bail has been self-posted by the defendant, the Judge can order that the bail be applied first to any fines or surcharges imposed, and only any remaining balance refunded. Third party bail may also be applied to fines and surcharges, with the authorization of the poster. Please contact the Court for further instructions.

BAIL REFUND PROCEDURE:

Posted bail will be released once a disposition has been reached on the case, meaning that the defendant has been sentenced, or the charges have been dismissed. Please make a claim following the information below:

A MINIMUM OF 48 HOURS WILL BE REQUIRED TO PROCESS YOUR CLAIM

- 1) Locate your original Bail Receipt; it is your proof of posting. Bail can only be returned to the original poster, unless prior acceptable arrangements have been made with the Court. If you've lost the receipt, please contact the Court for further instructions.
- 2) Contact the Court at 592-4936, ext. 1335 or 1527 to initiate the claim and make an appointment to collect the refund.
- 3) Come to Court on the appointed date/time with the original Bail Receipt and your Driver's License or other valid photo ID.

NOTE: If the defendant was found guilty of any charge(s), a 3% poundage fee will be withheld as required by New York State.